

**Minutes of the Wayne County Soil & Water  
Conservation District Board of Directors—Executive Board**

**Special Meeting – May 13, 2020, 9:00 a.m.**

**Via “Zoom” conference call**

**Directors:**

Lynn Chatfield  
Mark Humbert  
Steve Olson

**Staff:**

Bethany Comella  
Lindsey Gerstenslager

**Special Meeting**

- I. Call to order at 9:09 a.m. A quorum was established. A roll call of the board was carried out by B. Comella.
- II. Approval of the Agenda
  - A. **A MOTION** to approve the agenda was made by S. Olson; seconded by L. Chatfield, with M. Humbert; motion carried.
- III. **A MOTION** was made by L. Chatfield to suspend the orders of the day; seconded by S. Olson, with M. Humbert—yes; motion carried.
- IV. Operational Business
  - A. Review of Correspondence Folder—none.
  - B. **A MOTION** was made by L. Chatfield to approve the minutes of the April 29<sup>th</sup> special meeting; seconded by S. Olson, with M. Humbert—yes; motion carried.
- V. Old Business
  - A. REDI Update—The District has had six engineering firms request the RFQ, and a Q&A was finalized Monday (May 11) and shared to the District website. Bids are to be submitted by Friday (May 15), with the board reviewing and approving the list as qualified.
  - B. Plan of Continuity and Restart Discussion
    - i. All Wayne County employees will be returning to work Monday (May 18), and it was shared that the county is looking at roughly a \$10 million deficit for 2021. The anticipation is that there will be a negative impact on the District, but at the moment all are unsure as to what that will look like. Lindsey has made it a priority for the District to be helpful and visible to the community at this time, to display our benefit to the county. Closeouts also will help greatly with funding.
    - ii. In terms of continuity, Lindsey is waiting for the county’s guidance. The plan is to have the staff return May 26<sup>th</sup>, while keeping in mind that many on the staff are still contending with at-home concerns, such as schooling-at-home and ongoing family medical issues. There will be a

training beforehand on expected policies and procedures, before the staff returns. At this point, Motion 4 is tabled, and Lindsey will have an updated continuity plan for the board to consider at the meeting May 20<sup>th</sup>. Mark Humbert expressed his appreciation that the staff and Lindsey continue to be “on top of stuff, not missing a beat,” and hopes that they “just be safe.”

C. Healthy Port Futures Technical Assistance

- i. L. Gerstenslager provided an update on construction and permitting issues to the Board of Directors based on the timing of this project. She is working out details with PBIA, Decker Excavating and will keep the Board informed to the movements and requests of NYSDEC Region 8. The Board is aware of the project and the details of the operations and will follow up with L. Gerstenslager with this project at the next meeting. L. Gerstenslager was asked to keep the Board informed if other details regarding this project arises.

VI. New Business

A. REDI Initiative

- i. Lynn Chatfield questioned as to what the status was regarding the Blind Sodus Bay slope. Lindsey said that at the next meeting she could do a 7-10 slide presentation on the REDI project and where things stand.

- VII. **A MOTION** to adjourn was made at 9:49 a.m. by L. Chatfield; seconded by S. Olson, with M. Humbert—yes; motion carried.

**NEXT MEETING:** Regular Meeting, Wednesday, May 20th @ 8:30 a.m., via Zoom conference call.