

**Minutes of the Wayne County Soil & Water
Conservation District Board of Directors
Organizational Meeting— January 17, 2024
District Office, 7312 Route 31, Lyons NY 14489**

Directors:

Mark Humbert
Pat VanLare
Lynn Chatfield

Staff:

Ron Thorn
Kelly Reynolds

- I. The meeting was called to order at 8:35 a.m. by Chairman Mark Humbert.
- II. **A MOTION** was made by P. VanLare to suspend orders of the day; seconded by L. Chatfield. No vote necessary.
- III. Business
 - A. **A MOTION** was made by P. VanLare to approve presented draft resolution for re-appointment of the Board of Directors: Mark Humbert, Lynn Chatfield, Patricia VanLare, Jim Brady, Peter Stoep; seconded by L.Chatfield; motion carried.
 - B. **A MOTION** was made by P. VanLare to appoint Mark Humbert as Chairman; seconded by L. Chatfield; motion carried.
 - C. A MOTION was made by M. Humbert to appoint Lynn Chatfield as Vice-Chair; seconded by P. VanLare; motion carried.
 - D. **A MOTION** was made by L. Chatfield to appoint Patricia VanLare as Treasurer; seconded by M. Humbert; motion carried.
 - E. **A MOTION** was made by P. VanLare to confirm WCSWCD's Board of Directors will meet the third Wednesday of each month at 8:30 a.m. and/or unless otherwise approved and recorded in the minutes; seconded by L. Chatfield; motion carried.
 - F. **A MOTION** was made by P. VanLare to approve the Times of Wayne County and Lakeshore News as the District's official newspapers; seconded by L. Chatfield; motion carried.
 - G. **A MOTION** was made by L. Chatfield to continue services with Lyons National Bank as our current bank; seconded by P. VanLare; motion carried.
 - H. **A MOTION** was made by M. Humbert to appoint Patricia VanLare as the NYACD representative to attend and participate in regular NYACD function; seconded by L. Chatfield; motion carried.
 - I. **A MOTION** was made by M. Humbert to appoint Patricia VanLare and Peter Stoep to the personnel committee for 2024; seconded by L. Chatfield; motion carried.
 - J. **A MOTION** was made by M. Humbert to appoint Chair, Vice-chair and Treasurer to the executive committee for times when special considerations need to be made in a time sensitive nature. All information will always be reported to the entire board but will only require these three individuals to make a determination; seconded by L. Chatfield; motion carried.
 - K. **A MOTION** was made by P. VanLare to accept Friday, July 5, 2024 as the 2024 Floating Holiday as recommended by the staff; seconded by L. Chatfield; motion carried.
 - L. **A MOTION** was made by P.VanLare to accept the County contracts to be notarized and signed by the Chairman and sent back to the County Attorney's office; seconded by L. Chatfield; motion carried.
 - M. **A MOTION** was made by P. VanLare to approve the project & program plan of work for 2024 as it correlates with NYS Approved Annual Plan of Work and as reflected in the Grant Summary Document; seconded by L. Chatfield; motion carried.
 - N. **A MOTION** was made by M. Humbert to approve bank access as stated in the letter to LNB; seconded by P. VanLare; motion carried.
 - O. **A MOTION** was made by P. VanLare to adjourn at 8:49 a.m.; seconded by L. Chatfield; motion carried.