

**WAYNE COUNTY**



**SOIL & WATER  
CONSERVATION DISTRICT**

**BOARD OF DIRECTORS'**

**Organizational Meeting**

Wednesday, January 17, 2024

At 8:30 a.m.

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7312 Route 31. Lyons, New York 14489

Telephone (315) 946-7200

[www.waynecountyNYsoilandwater.org](http://www.waynecountyNYsoilandwater.org)

**ORGANIZATIONAL BOARD MEETING**

- I. Call to order
- II. Suspend orders of the day
- III. Introductions
- IV. Business
  - Approval of Re-appointment of the District Board Resolution
  - Elections: Chair/Vice/Treasurer
  - Discuss and Confirm Board Meeting schedule for 2024
  - Designate Official Newspaper & Bank
    - Current Newspaper: The Times of Wayne County & Lakeshore News
    - Current Bank: The Lyons National Bank
  - District Designate Committee Representatives
    - NYACD - \_\_\_\_\_:
    - Personnel - \_\_\_\_\_, \_\_\_\_\_.
    - Executive Committee - \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.
  - Floating Holiday – 2024: Recommendation: Friday, July 5, 2024 (Staff Request)
- V. Bank Access adjustments
- VI. County Contracts Updates: Appropriation, Drainage, AVC, Septic, Recycling
  - Contract authorization for 2024
- VII. Project & Program Review for 2024
- VIII. Board Training Plan Discussion: Topics
- IX. Adjourn

Operational Meeting Motion Sheet:

- A. Called to order: \_\_\_\_\_
- B. A MOTION to suspend orders of the day. (no vote necessary)
- C. A MOTION to approve presented draft resolution for re-appointment of the Board of Directors.
- D. A MOTION to appoint \_\_\_\_\_ as chair of Wayne SWCD Board of Directors. Abstentions.
- E. A MOTION to appoint \_\_\_\_\_ as vice chair of Wayne SWCD Board of Directors. Abstentions.
- F. A MOTION to appoint \_\_\_\_\_ as treasurer of Wayne SWCD Board of Directors. Abstentions.
- G. A MOTION to confirm Wayne County Soil & Water Conservation District's Board of Directors will meet the third Wednesday of each month at 8:30 a.m. and/or unless otherwise approved and recorded in the minutes.
- H. A MOTION to approve the Times of Wayne County & the Lakeshore News as the District's official newspapers.
- I. A MOTION to continue services with Lyons National Bank as our current bank.
- J. A MOTION to appoint \_\_\_\_\_ as the NYACD representative to attend and participate in regular NYACD functions.
- K. A MOTION to appoint \_\_\_\_\_ & \_\_\_\_\_ to the personnel committee for 2024.
- L. A MOTION to appoint chair, vice chair & treasurer to the executive committee for times when special considerations need to be made in a time sensitive nature. All information will be always reported to the entire board but will only require these three individuals to make a determination.
- M. A MOTION to accept the 2024 Floating holiday as the Friday, July 5, 2024 as recommend by the Staff
- N. A MOTION to adjust LNB access per letter.
- O. A MOTION to accept the County contracts to be notarized and signed by Chairperson and sent back to the County Attorney's office.
- P. A MOTION to approve the project & program plan of work for 2024 as correlates with NYS Approved Annual Plan of Work and as reflected in the Grant Summary Document.
- Q. A MOTION to adjourn at \_\_\_\_\_.