

**Minutes of the Wayne County Soil & Water  
Conservation District Board Of Directors**

**Regular Meeting – October 26, 2017  
SWCD Office, Lyons, NY, 14489**

**Directors:**

Laurie Crane  
Steve Olson  
Monica Deyo  
Pat VanLare  
Mark Humbert

**Staff:**

Lindsey Gerstenslager  
Ron Thorn

**Absent:**

n/a

**NRCS:**

Absent

**STATE:**

Absent

**FSA:**

Absent

**Call to order by Board Vice-Chair L. Crane at 8:33 am**

**Approval of the Agenda**

A MOTION to approve the agenda as presented by L. Crane, seconded by M. Deyo. Carried

**Acknowledgement of Guests**

None

**Operational Business**

**A MOTION** was made to accept the minutes from September 2017 Board Meeting by L. Crane seconded P. VanLare; carried.

**A MOTION** was made to approve the Treasurer's report for October 2017 by S. Olson seconded by P. VanLare; carried.

**A MOTION** was made to approve the bill's to be paid for October 2017 by L. Crane seconded by S. Olson; carried.

- L. Gerstenslager presented the 3<sup>rd</sup> quarter reports, explained the monthly and quarterly financial overviews and documentation that occurs and the roles that each team member plays. A discussion was had about how the grant contracts impact the amount of contract management and how working on shared services for technical application may be a better formula working with the local municipalities to complete some of this work, verses the District completing all components of a project and then having no local buy in for the long term operations and maintenance of a project.

**A MOTION** to approve third quarter report overview by P. VanLare; Seconded by S. Olson. Carried.

**Old Business:**

- Update: Survey Equipment: GPS Unit: Featherstone Supply-L. Gerstenslager informed the Board that staff had completed several surveys with the new equipment and are pleased with results. Technician C. Hotto has transferred imagery to GIS and the District is looking at cross training 4 of the employees to continue to extend the use of the equipment. M. Humbert inquired if ACAD was owned and being used and at this time is not. All drawings are done by hand. L.

Gerstenslager informed the Board that it was a training tool that was being considered in the spring to possibly inquire something to be offered by FLCC for multiple Districts.

- 2018 Proposed Wayne County Budget Review-October 24, 2017-L. Gerstenslager stated it went as well as it could have and we will have to wait to see how the finance committee works out.
- Conservation Skills Workshop – R. Thorn gave an overview of the training and how the staff seemed to get information from.
- NYACD – P. VanLare reported on the events of the meeting. She indicated the classes were very good but there is a level of frustration on how the resolutions and business meeting were handled. Things that are noted for the future.
- Change in Plan of Work for Part C- L. Gerstenslager requested some of the remaining Part C funding be allocated to support the Part B project. The project ended up having a few more opportunities to manage and mitigate some of the erosion occurring from the abutment structures in Canandaigua Outlet.

**A MOTION** to allocate some of the remaining Part C funds to the additional work completed on the 2017 Part B/FLOWPA Project on Canandaigua Outlet Abutment Removal not to exceed \$8,000.00 for a total cost of \$15,000.00, by S. Olson second by P. VanLare. carried

### New Business

- a. 2018-2020 Part B Program for state funding allocation – NAACC

**A MOTION** to allocate the Part B (\$6,000.00) State Funding Allocation to the Northeast Atlantic Aquatic Connectivity Collaborative's Assessment program for 2018-2020 to complete stream assessments and extend the current Mini Grant program and to make more municipalities eligible for NYSDEC WQIP Aquatic Restoration project during annual CFA grant periods. So moved L.Crane; Seconded P. VanLare. Carried.

- b. AVC Conveyor for Sale (March 2018)

**A MOTION** to place the AVC Conveyor up for auction in March 2018 for a minimum bid of \$2,500.00. So moved M. Deyo; Seconded P. VanLare. carried

- c. International Truck – repairs

**A MOTION** to accept the quote from International Truck to repair/replace the clutch pedal return spring and injector O-rings quoted for \$1486.22. So moved S. Olson; Seconded L. Crane. carried

- d. Ag Confined Animal Feed Operations (CAFO) Manure Storage & Transfer Grant Application

**A MOTION** to participate in the Ag CAFO Manure Storage & Transfer Grant Applications for the below list of farms that wish to participate: Marshall Farms Group Ltd, Merrell Farms, Maple Lawn Farms, Roseview Dairy and Ameenle Farms. So moved S. Olson; Seconded L. Crane. carried.

- e. No-cost time extension request for Ag Non-Point Source Pollution Round 19 request

**A MOTION** to support a request to NYS Department of Ag & Markets for No-cost time extension for Round 19 Ag Non-Point Source Abatement and Control Program, due to economic and weather impacts to two of the four participating farms by L. Crane; seconded by M. Deyo. carried.

- f. Pet Policy – discussion of this was had and a policy will be created to outline the responsibility of the pet owner. If all staff members are ok with this, then we can proceed.

- g. Homeowner's Guide for water front property

**A MOTION** to print the Homeowner's Guide for Water Quality from FLOWPA17, color, high gloss for distribution to municipalities, realtors and other water education professionals not to exceed \$750.00. So moved L. Crane; Seconded P. VanLare. carried.

Approved Minutes for October 2017 Board of Directors Meeting -

h. Holiday Gathering

**A MOTION** to host holiday gathering Captain Jack's with a budget not to exceed \$1,000.00, Monday, December 4, 2017. Hors d' ourvers at 5:30, Dinner at 6:00pm. So moved S. Olson; Seconded L. Crane. carried

i. Open House

**A MOTION** to host an invitation county wide open house, Thursday December 14<sup>th</sup>, 2017 from 2-4pm not to exceed \$100.00 and include an RSVP. So moved L. Crane; Seconded P. VanLare. carried

j. Chris Hotto's CPESC Certification

**A MOTION** to approve base salary increase to Christopher Hotto for achievement of his Certified Professional Erosion Sediment Control certification as outlined in the Internal Controls Guidebook to be affective in the next pay period and to be prorated for the remainder of the year. So moved S. Olson; Seconded by M. Deyo. carried.

**Correspondence Folder**

- Reviewed and passed around.

**Report from SWCC-AEA V. DiGiacomo**

Absent-See attached addendum.

**Report from NRCS**

Absent-See attached addendum

**Report from FSA – Julia Foster**

USDA FSA has been very busy with operational changes. J. Foster reviewed the attached addendum.

**Report from FLOWPA**

Nothing at this time

**Report from Farm Bureau**

Wayne County Farm Bureau's Annual Meeting will be held this Saturday at Young Sommer Winery.

**Report from Grange**

P. VanLare stated that the Grange had a successful State meeting, which Wayne County will be hosting, and the Holiday Inn in Auburn was under construction. The meeting was an overall success and several changes were made in the State Grange Offices.

**Other**

**Adjournment**

**A MOTION** to adjourn at 11:05 am was made by M. Deyo seconded by S. Olson; carried.

Next Board Meeting is scheduled for November 15, 2017 at 8:30 am.