

**Minutes of the Wayne County Soil & Water
Conservation District Board Of Directors**

**Regular Meeting – September 15, 2017
SWCD Office, Lyons, NY, 14489**

Directors:

Laurie Crane
Steve Olson
Monica Deyo
Pat VanLare

Staff:

Lindsey Gerstenslager
Cathy Comfort
Ron Thorn

Absent:

Mark Humbert - excused

NRCS:

Absent

STATE:

Absent

FSA:

Julia Foster

Call to order by Board Vice-Chair L. Crane at 8:56 am

Approval of the Agenda

L. Gerstenslager stated she is adding AVC discussion to the agenda.

Acknowledgement of Guests

None

Operational Business

A MOTION was made to accept the minutes from July 2017 Board Meeting by M. Deyo seconded S. Olson; carried.

A MOTION was made to approve the Treasurer's report for August/September 2017 by S. Olson seconded by P. VanLare; carried.

A MOTION was made to approve the bill's to be paid for August/September 2017 by S. Olson seconded by P. VanLare; carried.

L. Gerstenslager stated that rent will be discussed with Buildings and Grounds at the end of the year as there is still equipment stored in the building limiting the square footage of District space.

Executive Session

A MOTION was made to proceed into executive session at 9:03 am to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation by M. Deyo seconded by P. VanLare; carried.

A MOTION to return from executive session at 9:35 am was made by S. Olson seconded by M. Deyo; carried.

Old Business:

- UPDATE ANS 2014 property acquisition for Aquatic Weed Harvesting Access-South of the Bay Bridge- L. Gerstenslager advised the Board that the District will not be purchasing this property

but is being granted a permanent easement instead making this a win-win as this property can now be returned to the tax rolls.

- Update: Shop Improvement Project 2017-Garage Doors- L. Gerstenslager stated that the doors are installed and working well, the old doors are scheduled for removal in the next few weeks.
- Update: Survey Equipment: GPS Unit: Featherstone Supply-L. Gerstenslager informed the Board that staff had completed 3 surveys with the new equipment and are pleased with results. Technician C. Hotto has transferred imagery to GIS as well.
- 2018 Proposed Wayne County Budget Review-October 24, 2017-L. Gerstenslager stated she will be presenting to the Wayne County Public Works Committee and will update the Board at the next meeting on the following day.
- Tire Recycling Collection Program: Review of the assessment-L. Gerstenslager stated that an assessment was done with the towns and there was not much interest at this time on the highway level and there is no funding with CFA for this round. L. Gerstenslager stated that this idea should be tabled and brought back for future. R. Thorn suggested working it into the drainage as well.

New Business

- Lease Contract agreement to include IT Services-L. Gerstenslager explained to the Board that the phone services for the District were misquoted under the original agreement at the cost has been significantly higher than expected so she has made adjustments to plan for this next year.

A MOTION was made to sign an update to the County and District Lease Agreement to include costs for IT services to be reviewed annually was made by M. Deyo seconded by P. VanLare; carried.

- Conservation Skills Workshop-September 25th-29th-L. Gerstenslager advised the Board that Conservation Skills Workshop is next week in Cortland and Syracuse and all Technical Staff is signed up to take courses.
- NYACD Attendance-L. Gerstenslager advised the Board that the annual meeting will be held in October and P. VanLare has offered to represent the District.

A MOTION was made to send P. VanLare to the NYACD Annual Meeting in October with details to be worked out by M. Deyo seconded by S. Olson; carried.

- Procurement of Tablet pro and GPS Service Device as part of the NAACC Grant Program (see addendum)- L. Gerstenslager explained that this purchase is grant funded and will be used for culvert assessment; Wayne County IT was able to obtain quote thru state bid process.

A MOTION was made to purchase requested field equipment of a Service Tablet Pro, GPS Adapter and Keyboard in conjunction with funding from the NAACC grant thru NYSDAM and NYSDEC for the amount of \$1,436.35 by P. VanLare seconded by M. Deyo; carried.

- Annual Plan of Work for 2018-see attached addendum

A MOTION was made to approve the drafted District Annual Plan of Operation for submittal to NYS SWCC by S. Olson seconded by P. VanLare; carried.

- Change to plan of work for Part C-Discussion-L. Gerstenslager informed the Board that due to the high water spawning is early this year which makes completion of the Maxwell Creek Project impossible to complete by December of 2017 and will need to revisit this project in 2018. This will leave \$40,000 leftover that needs to be spent by December 31, 2017. L. Gerstenslager stated that this is not enough time to gain permitting for any new projects for this field season and proposes allocating this money to the purchase of a new vehicle. As the Part C money can be used for No-Till and Hydroseeding, L. Gerstenslager proposes purchasing a heavy duty diesel truck to move equipment. The current HD will then be allocated to the VCH program retiring the Silverado currently in use there.

A MOTION was made to accept the changes for the project allocation of the Part C programming from implementation of Maxwell Creek Erosion Control and Stream Corridor Management in 2017 to 2018

and to purchasing a diesel truck for use in the hydroseeding program and the no-till drill program. Before actual purchase, the District Board will review quotes for approval prior to December 31, 2017 to meet the deadline of the Part C funding; moved by P. VanLare seconded by S. Olson; carried.

- Special Request-S. DeRue-L. Gerstenslager shared with the Board that Technician S. DeRue has asked permission to store his boat at the shop over the winter season as it is too long for his home. The Board discussed this and respectfully declined due to insurance liability.

Correspondence Folder

- Passed around

Report from SWCC-AEA V. DiGiacomo

Absent-See attached addendum.

Report from NRCS

Absent-See attached addendum

Report from FSA – Julia Foster

USDA FSA has been very busy with operational changes. J. Foster reviewed the attached addendum.

Report from FLOWPA

Nothing at this time

Report from Farm Bureau

Nothing at this time

Report from Grange

P. VanLare stated that the Grange is in preparation for the State meeting which Wayne County will be hosting and this will be held at the Holiday Inn in Auburn. The children will be doing the opening and closing ritual on Sunday.

Other

L. Crane stated she has received a complaint on the AVC program. L. Gerstenslager stated that the same caller has been in contact with the office several times and she has explained the process of our harvesting program. The caller is from an area that is serviced by SBIA who has had a boat that is non-functioning adding to this problem, as this is a separate program from ours this unfortunately compounds the problem and the constituents do not understand. Further education is required.

Adjournment

A MOTION to adjourn at 10:35 am was made by P. VanLare seconded by S. Olson; carried.

Next Board Meeting is scheduled for October 18, 2017 at 8:30 am.