

**Minutes Of The Wayne County Soil & Water
Conservation District Board Of Directors**

**Regular Meeting – June 19, 2013
SWCD Shop, Alton, NY**

Directors:

Steve Brownell
Bob VanLare
Bill Hammond
Tom Caprilla
Steve LeRoy

Staff:

Lindsey Gerstenslager
Cathy Comfort
Scott DeRue
Mike Walker
Andy Wegman

Guests:

Pat VanLare

Regular Meeting

Call to order at 9:04 am by S. Brownell Chair

Approval of the Agenda

Agenda was amended and new version of agenda was distributed at the beginning of the meeting.

Acknowledgement of Guests

Welcome Pat VanLare

Operational Business

A MOTION was made to approve the minutes of the May Meeting by B. Hammond seconded by T. Caprilla; carried.

A MOTION was made to approve the Treasurer's Report by B. Hammond seconded by B. VanLare; carried.

Bills to be Paid: T. Caprilla inquired if the Santelli Lumber bill was for the Shop Improvement Project; L. Gerstenslager explained that it was.

A MOTION was made to approve the Bill's to be Paid for June 2013 by B. Hammond seconded by T. Caprilla; carried.

Report from NRCS

Will follow in separate email. L. Gerstenslager did want to state that there has been a significant amount of partnership between agencies and R. Thorn is also in the process of being authorized to access USDA records for further farm implementations.

L. Gerstenslager also stated that due to the recent weather the Ag Advisory Meeting has been moved to June 27, 2013.

SWCD Report

- Correspondence folder: The folder was passed around and L. Gerstenslager wanted to make note that some of the NYACD items were not able to be acted on as we did not receive them in a timely format. B. VanLare stated that NYACD does not always receive them in a timely manner either and this has been an ongoing problem.

A. Wegman entered the meeting at 9:14 am.

- L. Gerstenslager discussed advertising for the Wayne County Fair and stated that last year's advertising reached 30,000 homes.

A MOTION was made for the District to have a half page flyer in the Wayne County Fair booklet for \$499.00 to be paid out of .444 Info and Other: Newspaper Ads/Outreach by B. Hammond seconded by B. VanLare; carried.

S. LeRoy entered the meeting at 9:16 am.

- L. Gerstenslager explained to the Board that at different times throughout the grants interim reports are due (May 1 & Nov 1) and to keep up with those funding for personnel, fund transfers are made in reimbursement for work completed in conjunction with these reports.

A MOTION was made to approve fund transfers of time worked on Ag NPS Projects from Round 16, 17BB & 17PB by B. Hammond seconded by T. Caprilla; carried

- Blue Green Algae Class, July 18, 8:30-3:30 Auburn NY, Hilton Hotel. L. Gerstenslager stressed that this was an extremely important class and would go toward performance measures; if anyone wishes to attend she will need to know by the end of June. L. Gerstenslager also stated that she will be working with S. DeRue and M. Walker to coordinate them attending and perhaps other staff as well.
- Mary Mortimer Bill: The District has received a bill from a homeowner that we did some drainage work for. The owner is stating that she had to have a service come in and remove roots that were sticking up and making it hazardous for her to walk; this was an area that was previously not accessible. S. LeRoy stated that he has been to this property several times as the new drainage is working properly but due to recent rains it has backed up into her lawn so he has cleaned out the grating. L. Gerstenslager stated that District employee C. Hotto has also been to this property and performed maintenance and that they have discussed putting in check valves to correct this problem in the future. B. Hammond stated that a letter should be sent that this was a onetime only situation for reimbursement.

A MOTION was made to reimburse Mary Mortimer \$275.00 (which is the core bill less the tax) for root removal and send with letter advising her this in onetime reimbursement, and for the District to install check dams to prevent further flooding along this drainage area by T. Caprilla seconded by S. LeRoy; carried.

- Ag NPS Project: Humbert Farm has had 3 BMP systems completed, however due to recent rains there are some additional beneficial BMPs that will impact the system for better water quality. These changes will be implemented but L. Gerstenslager requests partial payment of the completed projects for payment.

A MOTION was made that the District Board authorizes the District Manager to execute partial payment for 3 Ag Non-point Source BMP systems on Mark Humbert's Farm in the amount of \$32,930.50 which is NYS's 67% contribution to the projects that have been completed by B. Hammond seconded by S. LeRoy; carried.

- L. Gerstenslager gave the Board an overview of the cost of the repair to the office and bathroom at the shop and stated that the total cost did not exceed \$2,400.00. M. Walker gave the Board a tour and explained the work that he had done to the improvements to the office and bathroom including insulation, plumbing, heating, wallboard and ceilings. L. Gerstenslager stated that she has pictures of before during and after.
- Shop Planning: Board Member T. Caprilla addressed the rest of the Board and explained the plan for the first implementation of improvements to the shop. The plan would include putting in 3 bay doors and extending the driveway and parking lot around to the side of the building, installing concrete floors and change the lighting to more efficient brighter lights. S. Brownell inquired if we had 4 harvesters would we be able to fit them into the shop. L. Gerstenslager explained that if we had that many we would utilize our partners for storage. L. Gerstenslager also stated that at this time she would like to get the concrete motioned on as soon as possible so she can execute procurement procedures. T. Caprilla stated that he feels that 4 "in the shed and 6" in the shop should be sufficient and that the cost estimates are about \$21,000. The Board had further discussion and felt they needed to correct the estimate for any variances.

A MOTION was made by the District Board to authorize the District Manager to execute procurement for concrete for the initial phase of Shop Renovation and to utilize no more than \$15,650 dollars of the Special Project Fund and the remaining funds designated out of FLOWPA 2012 in the amount of \$9,348.60 by B. VanLare seconded by T. Caprilla; carried.

Staff Report

New Program for Pond Management: An overview of this program was given by A. Wegman; he explained that through research he had found that the barley straw in bales was ineffective in algae control for pond management. A. Wegman stated through further research from partner SWCD's and other resources he came up with a design to loosely pack the barley straw and pack it in netting with foam noodles so it will float on the surface making it much more effective in algae control.

- Key Highlights
 - ❖ As of this date 54 of these rolls have been sold
 - ❖ A small roll is effective for ¼ acre pond
 - ❖ B. Hammond thought this would be good information to add to the newsletter
 - ❖ L. Gerstenslager added that 2 press releases went out
 - ❖ A. Wegman explained that this is a preventative measure

A. Wegman stated that he has also been doing pond assessments for the Grass carp program and will be stocking ponds soon.

Another Program that A. Wegman has been working on is Cover Crops utilizing radishes, which are also qualified with NRCS programs.

A. Wegman has also updated the AEM maps, and created a Google map of the AEM program Farms for the District.

Approved Minutes for June 19, 2013 Board of Directors Meeting -

S. DeRue updated the Board on the final totals for this year's Tree Sale (see attached reports).

➤ Key Highlights

- ❖ Net income increase 14.3% from 2012
- ❖ Education Awareness thru Tree Care 101 Class and Webpage
- ❖ Advertising done on Radio this year as well as Newspaper Advertisement
- ❖ Popular species include Douglas Fir: Spruces and Oaks

S. DeRue advised the Board of a yearlong assessment he has been doing on Lower Garnargua Creek. S. DeRue has utilized 9 sample locations and is waiting on lab results to complete the watershed assessment.

S. DeRue also informed the Board that he has done sampling efforts on tributaries at the request of SOS (Save Our Sodus); with one of the samples being after heavy rains with very turbulent waters, he is waiting on the results of these samples as well.

S. DeRue gave an update on the weed harvesting, they finished with the Port Bay area and this week the harvesters are on East Bay and they are busy as normally the East bay Association does a chemical treatment but due to the heavy rains the treatment wasn't effective.

L. Gerstenslager stated that after the meeting the Board was invited to East Bay to observe the harvesting crew.

L. Gerstenslager also advised the Board that the schedule for harvesting could be found on the District Website www.waynecountynysoilandwater.org

Next Meeting is scheduled for Wednesday July 17, 2013 at 9:00 am at the SWCD Office Conference Room and a Finance Meeting, Wednesday, July 31, 2013 at 9:00 am at the SWCD Office.

A MOTION was made to adjourn at 11:05 am by B. VanLare seconded by T. Caprilla; carried.