

**Minutes Of The Wayne County Soil & Water
Conservation District Board Of Directors**

**Regular Meeting – May 15, 2013
SWCD Office, Lyons, NY, 14489**

Directors:

Steve Brownell
Bob VanLare
Tom Caprilla
Steve LeRoy

Staff:

Lindsey Gerstenslager
Cathy Comfort
Terry Reynolds
Ron Thorn

NRCS:

Jim LaGioia

Absent:

Bill Hammond

Guests:

Pat VanLare

Regular Meeting

Call to order at 9:05 am by S. Brownell Chair

Approval of the Agenda

L. Gerstenslager stated that she would like to add an additional item to the agenda; Per Diem Rate for the Board of Directors; added under IX, Other Business.

Acknowledgement of Guests

Welcome Pat VanLare

Operational Business

A MOTION was made to approve the minutes of the April Meeting by B. VanLare seconded by T. Caprilla; carried.

A MOTION was made to approve the minutes of the April Special Meeting by T. Caprilla seconded by B. VanLare; carried.

A MOTION was made to approve the Treasurer's Report by S. LeRoy seconded by B. VanLare; carried.

A MOTION was made to approve the bill's to be paid for May 2013 by S. LeRoy seconded by T. Caprilla; carried.

A MOTION Was made to establish a savings account at Lyons National Bank for the Great Lakes Basin Coalition Grant Funding (GLBC) by B. VanLare, seconded by T. Caprilla; Carried.

A MOTION Was made to establish a savings account at Lyons National Bank for the FLOWPA 12/13 Funding by S. LeRoy, seconded by T. Caprilla; Carried.

Closure and Closeout of FLOWPA 09/10 Contract: As per Draft addendum

- Transfer \$2,399.66 from FLOWPA 09/10 Savings to District Checking and close FLOWPA 09/10 Account.
- From District Checking the total fund balance received from FLOWPA Contract totals \$13,442.66.
 - ❖ \$3,500.00 is to be transferred to the Special Projects Fund
 - ❖ \$3,000.00 is to be transferred to the Harvester Equipment Fund.
 - ❖ \$442.66 is to be transferred to the Equipment Fund.
 - ❖ \$6,500.00 remaining in the District Checking for the season's operational use.

B. VanLare expressed his concern that the monies were being moved properly. L. Gerstenslager assured him that all monies are being moved correctly.

A MOTION was made to redistribute the remaining reimbursed funds of the FLOWPA 09/10 Contract as follows: Special Projects, \$3,500.00; Harvesting Equipment, \$3,000.00; Equipment Fund \$442.66; and District Checking for operational use \$6,500.00, by S. LeRoy, seconded by T. Caprilla; carried.

Report from NRCS

See Attached Addendum

Staff Report

T. Reynolds advised the Board that it is looking to be a busy year. The following is a listing of several projects completed, designed, quoted etc.

- Humbert-3 Projects Completed
 - ❖ 1100 foot diversion at the Main Farm with Sub-Surface Drain
 - ❖ 900 foot Access Road on Brand Road
 - ❖ 700 foot Waterway with Sub-Surface Drain
 - ❖ Hydro-Seeding also completed
- McRoberts-Quote received for Heavy Use Laneway
- 4 Projects designed and approved by engineer
 - ❖ Spalding-Compost Pad
 - ❖ Hill-Ag Bag Access
 - ❖ High- Ag Bag (concrete) and Mortality
 - ❖ Olsen-Barnyard and Composting Pad
- Jones-Pasture Management, alternative water and fence preliminary design work completed.
- Crandon-Surveyed, preliminary design work completed and L. Gerstenslager is working with J. TenEyck on changes.
- Henretty-Hoping to survey within the next couple of weeks.
- T. Reynolds and L. Gerstenslager are also working on Pre-Bid Packets; will probably be doing written quotes on most.
- Town of Macedon- Working on culverts.
- Marshall Farms-Drainage Concerns.

SWCD Report

- Correspondence folder: None at this time.
- Public Works Committee Meeting: L. Gerstenslager explained to the Board that at the last Public Works meeting she submitted a resolution proposal, see addendum, which would identify money from the County Harvesting Contract to be dedicated to the Harvesting Equipment Savings Account. Currently the District has a need to put money aside in anticipation of purchasing new equipment and the District has other funding available as there are two active FLOWPA Accounts. S. LeRoy stated that this passed committee unanimously and still needs to go to the floor; he felt it should pass there to. S. Brownell asked if this will get us closer in the savings account to a harvester, L. Gerstenslager stated that this should put us close to the halfway point. S. LeRoy asked if the District were to go with a bigger boat how would it be transported and launched. L. Gerstenslager stated that specific partners had discussed opportunities for moving and launching the equipment. No cooperative agreements or contracts have been made at this time. S. Brownell inquired about storing a larger boat. L. Gerstenslager stated that she would like T. Caprilla, T. Reynolds to do the building plans as they both have extensive experience in this and to utilize an engineer from a Soil & Water District as this will help keep costs down. This needs to be discussed with T. Reynolds and T. Caprilla. T. Caprilla indicated he had similar thoughts. Further discussion will be had on this topic.
- Wolcott Rotary Presentation: L. Gerstenslager gave a presentation on Invasive Species at this well received luncheon, also passing out guidebooks and placemats.
- Port Bay Improvement Association: L. Gerstenslager gave a presentation on who the District is and what we do. L. Gerstenslager felt it was well received and believes it is building a stronger partnership with them.
- District Pen's with Website address on them: L. Gerstenslager passed out the new pens that were purchased.
- Ag References for office and program information: L. Gerstenslager informed the Board that information has come in and will be displayed in the office.
- DEC Inspection Reviews: L. Gerstenslager explained to the Board that the District has been utilized for local issues and for technical issues. Long range hopefully this will build a strong partnership for future endeavors with the DEC.
- Program Updates:
 - ❖ AEM-Getting ready to close Year 8, Year 9 is approved.
 - ❖ AVC-June 3rd is the tentative in water date depending on weed growth and a schedule will be updated on the website calendar.
 - ❖ Watershed Planning-S. DeRue has been working hard on this and is doing stream sampling today.
 - ❖ Ag Drainage/Critical Area Seeding-C. Hotto has two drainage projects ready to go and is busy with critical area seeding; A. Wegman will be working with him.
- Shop Office Renovation: L. Gerstenslager explained to the Board spray foam insulation twice the anticipated cost; therefore, foam insulation board per T. Caprilla's recommendation was used. The rest of the project is proceeding well and should be done within a week.
- Montezuma Audubon Society's Annual Wildlife Festival: C. Hotto represented the District at this event that was attended by 1,000+ people, there will be pictures. The display that was used for this event will also be part of a moving display that will be featured at other County Departments.
- Ag NPS Grants Amendments & Interim Reports: L. Gerstenslager advised the Board that she is working on the amendments for the reports, having a little difficulty with recording time of partners, but has been in contact with J. TenEyck and is making progress to file these reports.

Other Business

The Board had a discussion as the Per Diem Rate for a Board member has not changed since 1994 they would like to request the Wayne County Board of Supervisors for an increase in the Per Diem rate.

A MOTION was made to request Wayne County Board of Supervisors adopt and a Per Diem rate of \$30.00 for the Wayne County Soil and Water Board of Director's and this rate be effective January 1, 2013 by S. LeRoy, seconded by T. Caprilla; carried.

S. LeRoy brought it to the attention of the Board that a Mary Mortimer who had drainage work done last year was not satisfied and may be sending a bill; L. Gerstenslager to follow up on this.

S. LeRoy stated that B. DeBadts contacted him about some trees he purchased from the 2013 tree sale that were in poor shape when received and have already died. C. Comfort to pull receipt and L. Gerstenslager and S. DeRue to follow up.

L. Gerstenslager stated that she went to Cornell University yesterday and can see a need for a master water steward program in conjunction with E. Claypoole from Wayne CCE. This is a program that they have been working on for future education opportunities.

Presentation – S. Brownell presented a gift and check to R. Thorn on behalf of the Board of Director's for 10 years of continued service. Congratulations and Thank You Ron.

Next Meeting is scheduled for Wednesday June 19, 2013 at 9:00 am at the SWCD Office Conference Room.

A MOTION was made to adjourn at 11:05 am by S. LeRoy.