

**Minutes of the Wayne County Soil & Water
Conservation District Board Of Directors**

**Regular Meeting – July 19, 2017
SWCD Office, Lyons, NY, 14489**

Directors:

Mark Humbert
Steve Olson
Monica Deyo
Pat VanLare

Staff:

Lindsey Gerstenslager
Cathy Comfort

Guest:

Marta Szumski

Absent:

Laurie Crane

NRCS:

Absent

STATE:

Absent

FSA:

Absent

Call to order by Board Chair M. Humbert @ 8:46 am

Approval of the Agenda

L. Gerstenslager stated there is no correspondence folder and she will be highlighting it under new business.

A MOTION was made to approve the agenda was made by P. VanLare seconded. Deyo; carried.

Acknowledgement of Guests

Welcome to M. Szumski who is shadowing District employee's today. M. Szumski is attending University of Buffalo studying Biology and is considering the field of Environmental Conservation. Introductions were made all around.

Operational Business

A MOTION was made to accept the minutes from June 2017 Board Meeting by P. VanLare seconded S. Olson; carried.

A MOTION was made to approve the Treasurer's report for July 2017 by M. Deyo seconded by P. VanLare; carried.

A MOTION was made to approve the bill's to be paid for July 2017 by S. Olson seconded by M. Deyo; carried.

L. Gerstenslager requested that the Treasurer's report include the as of date in future reports.

L. Gerstenslager advised the Board that AEM monies have been received and the Final 2017 County Appropriation has been received as well, at this time District Checking will be reimbursing General Savings for monies used for payments authorized for NYS Retirement Payment. C. Comfort explained to the Board that these are categorized on the Balance Sheet as Transfer Accounts.

A MOTION was made to move monies from the District Checking to reimburse the General Savings for monies transferred for authorized payments by S. Olson seconded by P. VanLare; carried.

Old Business:

- Tabled: ANS property acquisition for Aquatic Weed Harvesting Access-Update
- Tabled: Verizon Wireless & Cell phones for District Staff: Cathy

Approved Minutes for July 2017 Board of Directors Meeting -

- Tabled: Risk Management
- Tabled: Tire Recycling Collection Program
- Tabled: Mower Discussion 2018
- Shop Improvement Project: Garage Doors-Update
 - ❖ Project is on time and the doors are to be installed within the next two weeks.
- Survey Equipment: GPS Unit Featherstone Supply
 - ❖ Equipment has been delivered and staff is being trained. A “Jet Pack” will be ordered from Verizon to go with the equipment this week. Staff is excited to use the equipment as there are projects waiting.

New Business

- 2018 Proposed Wayne County Budget Request-Review

L. Gerstenslager stated that the previous Board had adopted the Scope of Work outline to mirror Ontario County and it needs to be updated to reflect the needs of the District and Wayne County. The Board reviewed the draft giving guidance on a few items, otherwise in agreement with the overall outline. L. Gerstenslager further explained the income and expense sheets and talked about future funding and source projection.

A MOTION was made to submit the proposed 2018 District County Budget resolution to the Board of Supervisors as amended by S. Olson seconded by P. VanLare; carried.

Correspondence Folder

- Excellus: L. Gerstenslager explained that after 5 years we have received a contract from the company for our policy. L. Gerstenslager has contacted our representative, Brooks Wright, and he stated that this is a normal occurrence and it was just a form contract. L. Gerstenslager also had the contract reviewed by the County Attorney’s office who concurred that it was a standard contract. The Board agreed with L. Gerstenslager that it was a little odd that they waited five years for the contract to be signed and advised her to hold off to see if Excellus followed up on this action.
 - ❖ After the meeting officially adjourned L. Gerstenslager received an email from Excellus looking for the contract; as there was an Internal Audit being conducted by the Board a quick discussion was had and it was decided for L. Gerstenslager to sign the contract.
- NYACD: L. Gerstenslager stated that we have received a letter from the new part-time executive director outlining the activities that are going on in the NYACD (these have been previously outlined so nothing new at this time). L. Gerstenslager stated that she continues to work with the NYACD on their Long Range Planning Committee and will keep the Board updated.

Funding Opportunities

- L. Gerstenslager recapped the funding opportunities including the CFA for WQIP 14 Port Bay East Barrier Bar Natural Shoreline Improvement that was not previously presented to the Board.

A MOTION was made to approve the WQIP 14 Port Bay East Barrier Bar Natural Shoreline Improvement Project by P. VanLare seconded by M. Deyo; carried.

Report from SWCC-AEA V. DiGiacomo

Absent-See attached addendum. L. Gerstenslager also pointed out that with a retirement the AEA’s have been divided again and V. DiGiacomo will be returning (tentative).

Report from NRCS

Absent-See attached addendum

Report from FSA

Absent-See attached addendum

Report from FLOWPA

Nothing at this time

Report from Farm Bureau

L. Gerstenslager wanted to remind everyone of the upcoming consignment auction in Marion and that the Farm Bureau is looking for a new Farm Bureau President. M. Humbert added that in the center of the Grassroots paper (Farm Bureau Publication) there is an article on policy issues and development that is interesting reading.

Report from Grange

P. VanLare stated that the Grange is busy with the upcoming Wayne County Fair. P. VanLare also stated that Summer Camp is starting Sunday and this year the kids will be going to Camp Aldersgate in the Adirondacks.

Other

M. Deyo asked if the District will be represented at the Fair; L. Gerstenslager stated that the District will have a display focusing on Agriculture and that the Conservation Farm of the Year and the Ag Environmental Steward of the Year Awards will be presented at the County Board meeting during the Fair.

Adjournment

Due to conflicting schedules there will be no meeting in August 2017

A MOTION to adjourn at 10:30 am was made by S. Olson seconded by P. VanLare; carried.

Next Board Meeting is scheduled for September 20, 2017 at 8:30 am with a training on Invasive Species.