

**Minutes of the Wayne County Soil & Water  
Conservation District Board Of Directors**

**Regular Meeting – June 20, 2018  
SWCD Office, Lyons, NY, 14489**

**Directors:**

Mark Humbert  
Pat VanLare  
Steve Olson  
Lynn Chatfield  
Brian Manktelow

**Staff:**

Lindsey Gerstenslager  
Cathy Comfort  
Ron Thorn  
Maxine Appleby

**Absent:**

**NRCS:**

Absent

**Guest:**

**FSA:**

Absent

**Call to order by Board Chair M. Humbert @ 8:30 am**

**Approval of the Agenda**

L. Gerstenslager added two topics under New Business;

- Personnel Notes
- ANS Spending Plan

L. Gerstenslager also stated that New Business item c. CFA Proposals is tabled at this time

**A MOTION** was made to approve the amended agenda by S. Olson seconded P. VanLare; carried.

**Acknowledgement of Guests**

None

**Operational Business**

**A MOTION** was made to accept the minutes from May 2018 Board Meeting by P. VanLare seconded B. Manktelow; carried.

**A MOTION** was made to approve the Treasurer's report for June 2018 by S. Olson seconded by P. VanLare; carried.

**A MOTION** was made to approve the bill's to be paid for June 2018 by S. Olson seconded by P. VanLare; carried.

**Old Business: Lindsey Gerstenslager**

- a. AVC Update-Harvesting Crew started June 11, 2018; L. Gerstenslager spent time going over the HR overview with staff. Three are returning members and two are new, all seem to be getting along well.
- b. Ag Drainage-L. Gerstenslager stated that three projects are completed; the 2018 plan of work is for \$112,000 which the District can complete about \$65,000, the remaining \$24,000 of the budgeted amount \$89,000 is for technician salary.

**New Business**

- a. NAACC Program Watershed Prioritization Approval-Addendum attached

**A MOTION** was made to approve the NAACC Program Watershed Prioritization by S. Olson seconded by B. Manktelow; carried.

- b. 2019 County Budget-Distribution-L. Gerstenslager explained that in the coming year the District will fall short in personnel monies and that after review of time spent it has been noted that 1/3 of staff time is spent on technical assistance that supports the County; therefore an increase in County Appropriation of \$25,000 is being requested. L. Gerstenslager also stated that she took part in a meeting that emphasized the new allocations availability of Part C monies. L. Gerstenslager requested the Board review the budget proposal for one month prior to approval at the July meeting. L. Gerstenslager also wanted to state that staff has started to review the five year Strategic Plan with recommendations to be reviewed and adopted in January 2019.
- c. CFA Application Proposals-Tabled
- d. Personnel Notes-L. Gerstenslager stated that C. Hotto and S. DeRue are both reaching their ten year longevity with the District; and Crew Leader M. Walker has achieved fifteen years. L. Gerstenslager would like to propose that at the July Board meeting, located at the shop, the Board recognize these staff members and a picnic style lunch will be served.
- e. ANS Spending Plan-See attached addendum; L. Gerstenslager wanted to highlight that spending of the ANS 14 Grant needs to be completed by June 22<sup>nd</sup> on Information Kiosks with a cost of \$10,500.00 and the building of four Invasive Species Boxes at \$267.78. ANS 15 Grant will be used for updating the Invasive Species Field Guide book, three quotes for printing were reviewed and the lowest quote was chosen.

**A MOTION** was made to spend the \$10,767.78 from the ANS 14 Grant on Information Kiosks and Invasive Species Boxes by B. Manktelow seconded by L. Chatfield; carried.

**A MOTION** was made to spend \$6,865.04 from the ANS 15 Grant to print 2,000 guide books as proposed in attached quote by B. Manktelow seconded by P. VanLare; carried.

**Steff Report-M. Appleby**

See attached addendum

**Report from SWCC – AEA Victor DiGiacomo**

See attached addendum-L. Gerstenslager reviewed report and R. Thorn added that Ag NPS Round 24 has been released with a due date of August, he is currently looking at seven possibly eight farms to submit.

**Report from NRCS**

Absent-report emailed

**Report from FSA**

Absent

**Report from Farm Bureau**

None

**Report from Grange**

P. VanLare stated that B. Manktelow was the guest speaker at the last meeting. The Grange is having their annual picnic July 22<sup>nd</sup> at Perkin’s Park, Newark. P. VanLare also stated that they are gearing up for the County and State Fairs.

**Other Business**

S. Olson stated that he will be hosting a meeting on July 25<sup>th</sup> of the Region 3 NYS Beef Producers with guest speaker Veterinarian Dr. Wilson. S. Olson also stated that an overview of Silvopasture will be shown on his farm.

**Announcements**

L. Gerstenslager reminded the Board that it was time for the annual audit; Board members M. Humbert and B. Manktelow are on this committee. The Board members will let C. Comfort know their availability.

**Adjournment**

**A MOTION** to adjourn at 9:28 am was made by L. Chatfield seconded by B. Manktelow; carried.

Next Board Meeting is scheduled for Wednesday July 18, 2018 at 11:00 am at the shop in Alton.