

**Minutes of the Wayne County Soil & Water  
Conservation District Board of Directors**

**Regular Meeting – April 16, 2014  
SWCD Office, Lyons, NY, 14489**

**Directors:**

Steve Brownell  
Tom Caprilla  
Bob VanLare

**Staff:**

Lindsey Gerstenslager  
Cathy Comfort

**Absent:**

Bill Hammond  
Steve LeRoy

**NRCS:**

Jim LaGioia

**Guests:**

Victor DiGiacomo, State Rep  
Pat VanLare

**FSA:**

Absent

**Call to order @ 9:05am**

**Approval of the Agenda**

No Additional Topics

**Acknowledgement of Guests**

Victor DiGiacomo State Representative joins us again this month see attached addendum for his report.

**Operational Business**

- **A MOTION** was made to approve the minutes of the March Meeting by T. Caprilla second by B. VanLare; carried.
- **A MOTION** was made to approve the treasurer's report by T. Caprilla seconded by B. VanLare; carried.
- **A MOTION** was made to approve the bill's to be paid for April 2014 by B. VanLare seconded by T. Caprilla; carried.

**Suspended Surplus Equipment: Trailer Offer**

The District received an offer that was made by the Town of Cazenovia in the amount of \$3,000.

**A MOTION** was made to accept the Town of Cazenovia's offer on the 1988 UMI Trailer in the amount of \$3,000 to be sold as is with the surplus of equipment finalized by the end of May 2014, so moved by B. VanLare seconded by T. Caprilla; carried.

**Report from NRCS**

See attached addendum.

**Report from FSA**

No Report

**Report from Staff-Chris Hotto**

- Ag Drainage- Fish Program & Town Projects see attached addendum.
- Shop Improvement Plan Phase III Lighting and Electrical – C. Hotto passed around a quote from Wayne-Finger Lakes BOCES to install lighting and electrical for \$7,720.00. T. Caprilla suggested more lighting should be over the bench, lit Exit signs and zone lighting, also plan for more doors with other phases of plan.

**A MOTION** was made to accept the quote for Shop Improvement Plan Phase III-Lighting and Electrical with the mentioned changes from Wayne-Finger Lakes BOCES to be completed by November 30, 2014. So Moved by T. Caprilla seconded by B. VanLare; carried.

**A MOTION** was made to allocate \$5,500.00 of funding from the Special Projects Fund to cover the deficit of funds not allocated for the shop improvement phase III project in the 2014 regular budget. So moved by T. Caprilla seconded by B. VanLare; carried.

**SWCD Operational Business: Lindsey Gerstenslager**

- Correspondence folder was passed around for all to see along with Thank you notes for Senator Nozzolio, Assemblyman Oaks and NYACD Judy Littrell for all to sign in appreciation with what they do for the district.
- GLBC Contractor/Municipal Sediment and Erosion Control Class-March 27, 2014 CCE of Wayne was a huge success with 23 of the 25 attendees receiving certification. L. Gerstenslager stated that the district has been invited to attend the Highway Superintendants meetings, C. Hotto will be attending with L. Gerstenslager when time allows.
- 2014 Envirothon of Wayne County-This event will be April 23, 2014 at the Audubon Center. There will be 4 teams representing 2 schools; Red Creek and Lyons. A Trust account for scholarship awards will be opened.
- FLOWPA 11/12 Closeout and Authorization to close bank account

**A MOTION** was made to authorize expenditure of FLOWPA 11/12 funding, pending completed approval of Kristy LaManche's review of the closeout materials. Once notice is received the Board authorizes Lindsey Gerstenslager to re-allocate funds to Special Project Fund and District Checking as a 50/50 split. So moved by B. VanLare seconded by T. Caprilla; carried.

- Town of Galen Drainage Assistance: Cathy Comfort-An estimate was done for the Town of Galen to remediate the road drainage problem the Town created 6 years ago while doing ditch maintenance. All ditch runoff water now goes through a culvert that empties into the property. This is of a concern as the stream created is 15 feet from the well head and is causing flooding of the basement of the house, along with other concerns.
- Storm Drain Stenciling with Sodus Central School-25 students and 4 teachers were involved in this demonstration project with identification of 19 storm drains.

**A MOTION** was made to replace the storm drain markers that were borrowed from the Town of Farmington up to \$125.00 by T. Caprilla seconded by B. VanLare; carried.

- RIT Conservation Industry Day-L. Gerstenslager instructed a class for 35 students and 3 teachers about job skills which was a success and they have invited her to teach a paid "Boot Camp" for next January.
- AVC Program: Tools & Storage- L. Gerstenslager explained she wanted to establish tools and storage for the technicians as well as a separate tool and storage for the AVC program.

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**A MOTION** was made to purchase tools for technical staff up to \$250.00, plus a lockable tool cart up to \$300.00 by T. Caprilla seconded by B. VanLare; carried.

**A MOTION** was made to purchase tools for the AVC program up to \$350.00, plus a lockable tool cart up to \$450.00 (includes a service cart and tool chest) by B. VanLare seconded by T. Caprilla; carried.

**Other Business**

**A MOTION** was made to enter into executive session to discuss a personal matter at 10:05 by B. VanLare seconded by T. Caprilla; carried.

**A Motion** was made to exit executive session at 10:41.

V. DiGiacomo presented his report see attached addendum.

Next Board Meeting is scheduled for May 21, 2014 at 9 am at the SWCD Conference Room.

**A MOTION** was made to adjourn at 10:55 am by T. Caprilla.