

**Minutes of the Wayne County Soil & Water  
Conservation District Board Of Directors**

**Regular Meeting – March 21, 2018  
SWCD Office, Lyons, NY, 14489**

**Directors:**

Mark Humbert  
Pat VanLare  
Steve Olson  
Brian Manktelow

**Staff:**

Lindsey Gerstenslager  
Cathy Comfort  
Ron Thorn

**Absent:**

Lynn Chatfield

**NRCS:**

Absent

**Guest:**

Absent

**FSA:**

Absent

**Call to order by Board Chair M. Humbert @ 8:35 am**

**Approval of the Agenda**

L. Gerstenslager brought to the attention of the Board that there was an amended agenda and the correspondence folder will be passed around.

**A MOTION** was made to approve the amended agenda by S. Olson seconded B. Manktelow; carried.

**Acknowledgement of Guests**

None

**Operational Business**

**A MOTION** was made to accept the minutes from February 2018 Board Meeting by P. VanLare seconded B. Manktelow; carried.

**A MOTION** was made to approve the Treasurer's report for March 2018 by S. Olson seconded by P. VanLare; carried.

**A MOTION** was made to approve the bill's to be paid for March 2018 by P. VanLare seconded by S. Olson; carried.

**Old Business: Lindsey Gerstenslager**

- Board Training Plans-L. Gerstenslager reminded the Board to complete and return as soon as possible, this is a requirement for state funding.
- Part C 2018 Award Information-L. Gerstenslager informed the Board that the amount that will be received is \$87,882.23 and that the budget will be amended to reflect this from the original projection of \$90,000.00. L. Gerstenslager also advised the Board that the 2019 anticipated award will be \$95,000 to \$100,000.

Correspondence Folder was passed around

S. Olson inquired about the course R. Thorn and I. Priestley attended in Ontario County – R. Thorn explained that it was a Soil Health Class given by Ontario County SWCD.

**New Business**

- Staff Update: No Staff update in March
- NY Association of Conservation District: Event- L. Gerstenslager explained to the Board that NYACD sends out multiple emails and correspondence about events that are upcoming; the next event will be on April 18<sup>th</sup> in Cortland and is a Face to Face NYACD Board Meeting. L. Gerstenslager stated that the next event will be on June 2<sup>nd</sup> and will be a one day training for Director's; and in October the annual meeting will be in Cazenovia. Discussion followed about the possibility of incorporating the April Board meeting with the NYACD Cortland meeting and rescheduling and earlier meeting in May.

**A MOTION** was made to send a copy of the Wayne District Annual Report, along with the NYACD legislative packet to our representatives, A. Oaks and S. Helming by P. VanLare seconded by B. Manktelow; carried.

- 2018 Critical Area Seeding Program Prices-L. Gerstenslager explained that the District is offering a 75/25 cost share for Hydroseeding to both municipal and landowners. L. Gerstenslager further explained this equates to approximately \$426/mile and there has been a hard push to get this program going with the highway superintendents. L. Gerstenslager also added that the Straw Bale Mulching Program is also available at a 50/50 cost share.

**A MOTION** was made to approve the 2018 Critical Area Seeding Prices by B. Manktelow seconded by P. VanLare; carried.

- Septic Program Overview Discussion & Resolution- L. Gerstenslager explained to the Board that in August of 2017 the State sent out an announcement for funding opportunities in priority watershed areas for waste water assistance funding of a 5 year 50/50 cost year \$10,000 and that the County Administrator received the notice. L. Gerstenslager further explained that she was approached by A. Oaks and S. Helming inquiring if the District would be overseeing the funding as the District had worked with A. Oaks in the past with mini grants for waste water system repairs. L. Gerstenslager stated that she approached the County Administrator and County Planning and they were in support of the District overseeing the funding program; L. Gerstenslager also stated that Part C and/or FLOWPA dollars can be used for the administrative offset of this program.

**A MOTION** was made to move forward on participating with the County Septic Program as approved by Wayne County and to prioritize through the Water Quality Coordinating Committee by S. Olson seconded by P. VanLare; carried.

- FLOWPA 2018 Plan of Work Approval-addendum

**A MOTION** was made to approve the FLOWPA 2018 plan of work by P. VanLare seconded by B. Manktelow; carried.

- Subcontract with FL-PRISM for two strike team members-L. Gerstenslager explained to the Board that there is money left in the ANS funding to subcontract work with staff at FL-PRISM for survey and handpulling of invasive water chestnut in the amount of \$8,400.

**A MOTION** was made to subcontract with FL-PRISM for invasive species site remediation, education and eradication efforts for the 2018 hand harvesting season for the invasive water chestnut. The District would subcontract to pay for two seasonal employees to be housed and supervised by FL-PRISM for the amount of \$8,400 through ANS 2015 contract grant so moved by P. VanLare seconded by S. Olson; carried.

- Copyright Infringement Cease & Desist Letter-M. Humbert advised the Board that he had received an email and a certified letter about an image used for our annual Fish Sale that was alleged to be copyrighted. L. Gerstenslager stated that she has researched the claim and that the image has not been used since 2013 and we are not the only District being contacted by this firm/individual. L. Gerstenslager further stated that she has been in contact with the County Attorney and under his advisement has put in a Notice of Claim with the District's insurance

company. The County Attorney further advised her to inform others to not engage with the individuals and to forward all contact information to his office. The Board after discussion decided a motion should be made for procedure protocol.

**A MOTION** was made to make L. Gerstenslager the first Point of Contact for the District who will then refer to County Attorney all information and correspondence relating to copyright infringement cease and desist by B. Manktelow seconded by S. Olson; carried.

- Approved Authorization for Services-Additional Cleaning-L. Gerstenslager stated that while the County has been providing services there is additional cleaning that needs to be addressed on a monthly basis and C. Comfort has stated that she is willing to provide these services and that the additional cleaning will be about 4-6 hours a month.

**A MOTION** was made to approve additional time for C. Comfort of 4-6 hours a month for cleaning of District office by B. Manktelow seconded by P. VanLare; carried.

#### **Report from SWCC – AEA Victor DiGiacomo**

See attached addendum

#### **Report from NRCS**

Emailed

#### **Report from FSA**

None at this time, plans on an update in April

#### **Report from Farm Bureau**

L. Gerstenslager stated that there was a presentation to the Board of Supervisors and there will be a meet and greet for young farmers in April.

#### **Report from Grange**

P. VanLare stated that the Soil & Water Newsletter was handed out at the last meeting. L. Gerstenslager stated that she will be giving P. VanLare a letter for the Grange position on the Board as her term is up this year. P. VanLare thanked her and stated she has not made the decision if she will be requesting to stay on the Board.

#### **Announcements**

L. Gerstenslager announced that anyone that is interested in volunteering for Envirothon please see Drew; S. Olson and P. VanLare expressed their interest; B. Manktelow stated that he may stop after the County meetings and bring other supervisors to observe.

#### **Other Business**

B. Manktelow requested of the Board a letter of support for former Board member, Laurie Crane, as the County is encouraging nomination for Laurie as the 2018 Women of Distinction Award. L. Gerstenslager stated she has already started the letter and will have it finished this afternoon.

#### **Adjournment**

Discussion was had as to the April meeting and it was decided that instead of the regular meeting any Board member able, will attend the NYACD Face to Face meeting in Cortland on April 18<sup>th</sup>.

**A MOTION** to adjourn at 10:04 am was made by S. Olson seconded by B. Manktelow; carried.

Next Board Meeting is scheduled for Friday May 11, 2018 at 8:30 am.