

**Minutes of the Wayne County Soil & Water
Conservation District Board Of Directors**

**Regular Meeting – February 21, 2018
SWCD Office, Lyons, NY, 14489**

Directors:

Mark Humbert
Pat VanLare
Lynn Chatfield
Brian Manktelow

Staff:

Lindsey Gerstenslager
Cathy Comfort
Ron Thorn
Drew Starkey

Absent:

Steve Olson

NRCS:

Absent

Guest:

Vic DiGiacomo, AEA

FSA:

Absent

Call to order by Board Chair M. Humbert @ 8:32 am

Approval of the Agenda

A MOTION was made to approve the agenda by L. Chatfield seconded P. VanLare; carried.

Acknowledgement of Guests

None

Operational Business

A MOTION was made to accept the minutes from January 2018 Board Meeting by P. VanLare seconded L. Chatfield; carried.

A MOTION was made to approve the Treasurer's report for February 2018 by P. VanLare seconded by L. Chatfield; carried.

A MOTION was made to approve the bill's to be paid for February 2018 by L. Chatfield seconded by P. VanLare; carried.

Report from Staff-Drew Starkey

- 2018 Envirothon-D. Starkey gave a brief overview of the program and the progression from our local competition to the state and national levels. The District is looking for volunteers for our local competition to be held April 17, 2018 at the Montezuma Audubon. D. Starkey also stated that the sponsorship campaign is currently underway and the District has already achieved \$525 of the \$600 goal.
- Tree Sale 2018- D. Starkey stated that there are approximately 38 tree species, 8 conservation packs and also 2 new bird boxes on sale this year. M. Appleby is currently working on setting up the on-line store which will help facilitate orders. The tree sale pickup dates will be April 25-27th with a leftover day of Monday, April 30th, 2018.

Old Business: Lindsey Gerstenslager

- Board Training Plans-L. Gerstenslager reminded the Board to complete and return.
- Water Quality Symposium Registration: Amendment- L. Gerstenslager explained the amendment for payment stating that due to the increase in education opportunities, more classes are being attended.

A MOTION was made to amend the total cost of registration for attendance of available staff and Board members to attend the 2018 Water Quality Symposium, March 13th-16th, 2018, at the Double Tree in East Syracuse to \$4,680.00 (\$4,000.00 staff; \$680.00 Board) as this still falls within the \$6,500.00 training/travel budget by P. VanLare seconded by L. Chatfield; carried.

- County Drainage and Harvesting Contract Summary 2017
 - Drainage- L. Gerstenslager gave a summary of the 2017 program stating that the Maintenance Fund was used for part of the cost. L. Gerstenslager further stated that I. Priestley will be learning the program this year as C. Hotto’s duties have increased in other areas. L. Gerstenslager explained that the list of projects will be reviewed for sustainability and landowner share possibilities as the program has not been able to fund new projects and the cost of the current list has increased beyond the current contract allocation.

B. Manktelow entered the room at 9 am.

- Harvesting-L Gerstenslager explained the cost share to the program from FLOWPA and stated that in 2018 there will be 3 programs for cost share. L. Gerstenslager stated one of the largest expenses to the program is unemployment costs. L. Gerstenslager also stated that in 2019 the District will be looking at replacing Boat 3.
- Part C 2017 Summary and Final Report- L. Gerstenslager explained the increase in funding that Part C now provides and the overview of how it was utilized in 2017.
- Correspondence Folder-M. Humbert reviewed content with the group.

New Business

- NYS SWCC Annual Reports-L. Gerstenslager reported that all the state reports have been submitted, at this time there are approximately 7-8 reports that have to be submitted on an annual basis.
- Part C Funding Allocation Request-L. Gerstenslager reviewed the proposed project list for 2018.

A MOTION was made to approve Part C project list for 2018 as presented and reviewed as part of the operational budget by L. Chatfield seconded by P. VanLare; carried.

- CRF Round III Farm Participation and Resolution-R. Thorn stated that the 3 tracks available for funding are Agricultural Waste Storage Cover and Flare, Water Management Systems and Systems that Enhance Soil Health. R. Thorn stated that the District is currently working on submitting 4 farms for funding.

A MOTION was made approve submittal of applications for Climate Resiliency Farming funding in participation for New York Grown and Certified for the following farms/practice by P. VanLare seconded by B. Manktelow; carried.

Application Track	Farm
Agricultural Waste Storage Cover and Flare	Marshall Farms
Water Management Systems	Quaker Heights Farm
Water Management Systems	Humbert Farm
Systems that Enhance Soil Health	Youngman Farms

- Watershed Sampling & Monitoring Program for Upper Ganargua Creek

A MOTION was made to approve the plan for water quality sampling for Upper Ganargua Creek Watershed with funding allocation from Part C 2018 (\$8,892.00) with funding to begin March/April post approval of the Quality Assurance Project Plan (QAPP) by L. Chatfield seconded by P. VanLare; carried.

- Clothing Quotes-L. Gerstenslager explained that a request for quotes was sent out for clothing, banners and signs and MJB responded with a consolidated quote for bundling the whole order effectively bringing the cost down.

A MOTION was made to approve purchase from MJB Enterprises for Tree Sale Advertisement of four banners and three yard signs of specified sizes totaling \$485.00 by B. Manktelow seconded by P. VanLare; carried

A MOTION was made to approve purchase from MJB Enterprises for Envirothon (\$820.40), Got Weeds T-Shirts (\$635.00), and Uniform Sweatshirts (\$380.00) for a total of \$1,835.40 by L. Chatfield seconded by B. Manktelow; carried.

M. Humbert inquired if Golf Shirts for the Board for District events could be quoted, L. Gerstenslager will follow up.

- L. Gerstenslager Change of Schedule-L. Gerstenslager advised the Board that unless they have a conflict her schedule would be Monday thru Friday from 9 am to 5 pm, this schedule change will be revisited in June.

Report from SWCC – AEA Victor DiGiacomo

See attached addendum-V. DiGiacomo also stated that the RFP for Ag NPS Round 24 will be released in March and AEM Funding is due to increase for District's with a CNMP.

Report from NRCS

See attached addendum

Report from FSA

None

Report from FLOWPA

L. Gerstenslager stated that a spring meeting is proposed.

Report from Farm Bureau

L. Gerstenslager stated that there will be a presentation to the Board of Supervisors at next month's meeting.

Report from Grange

P. VanLare handed out the current newsletter.

Announcements

L. Gerstenslager stated that she has tickets available for the NY Farm Show, February 22nd-24th.

Adjournment

A MOTION to adjourn at 10:23 am was made by L. Chatfield seconded by B. Manktelow; carried. Next Board Meeting is scheduled for March 21, 2018 at 8:30 am.