

**Minutes Of The Wayne County Soil & Water
Conservation District Board Of Directors**

**Regular Meeting – February 20, 2013
SWCD Office, Lyons, NY, 14489**

Directors:

Steve Brownell
Bob VanLare
Bill Hammond
Steve LeRoy
Tom Caprilla

Staff:

Lindsey Gerstenslager
Cathy Comfort
Scott DeRue

NRCS:

B. Jones

Guests:

Andrew Wegman: Intern
Pat VanLare

Regular Meeting

Call to order at 9:05am

Approval of the Agenda

L. Gerstenslager stated she wished to add the following items to the agenda:

- Assembly Oaks Earmark Funding
- 2012 Annual Financial Management Analysis

B. VanLare stated that he wanted to provide his report from NYACD Conference.

Acknowledgement of Guests

Andrew Wegman greeted the Board explaining that he is an intern student from RIT where he is majoring in Environmental Science. Andy has been working on Soil Group Worksheets and will be working with Chris Hotto on the Fish Stocking Program; Critical Area Seeding (Hydro-seeding) and hopefully into the summer with the AVC program. Welcome Andy!

Operational Business

A MOTION was made to approve the minutes of the January Meeting by B. VanLare second by S. LeRoy; B. Hammond abstained; carried.

A MOTION was made to approve the treasurer's report by S. LeRoy seconded by B. Hammond; carried.

A MOTION was made to approve the bill's to be paid for February 2013 by B. Hammond seconded by B. VanLare; carried.

S. LeRoy inquired about the Gall's invoice, L. Gerstenslager explained this is an emergency supply company that we purchased the warning lights thru for the Hydro-Seeder and truck.

Staff Report

S. DeRue gave a presentation and advised the Board that he had recently attended a regional roundtable discussion for WQCC's and from this he has been working on updating Wayne County's Water Quality Strategy as upon research he has found that Wayne County has not updated since the original in 1992. See attached addendum.

S. DeRue stated that he has been working on Wayne County's as a way to help guide WQCC and the information that he has been utilizing is taken from DEC and other Soil and Water District's WQCC's. He further advised the Board that this is a process and foresees this to take a year to complete.

S. DeRue also stated that one of the hardest positions right now is the selection of officers as WQCC has had the same Chairperson for ten years. S. DeRue stated that perhaps term limits should be utilized to obtain some fresh ideas. B. Hammond asked who was on the committee and who is voting members as perhaps a rotation can be put in order as the chair is mainly the facilitator.

On other areas S. DeRue stated that Tree Sale is going well; deadline for ordering is March 22, 2013. B. VanLare inquired where the trees were purchased from and was advised Meadowview Tree Farms.

Report from NRCS

See attached addendum.

Personnel Committee Report

L. Gerstenslager explained the handout to the Board and the salary recommendation's from the personnel committee. L. Gerstenslager further explained that this is something for the Board to consider no motion was put on the agenda at this time as this is recommendation for further discussion.

SWCD Report

- Correspondence folder: L. Gerstenslager passed around the correspondence to the Board noting that copies of the State reporting were included in this file. S. LeRoy stated that he had received positive reviews from the Annual Report.
- Water Quality Symposium Registration is complete.
- NYS SWCC Reports for file
 - o 2012 Accounting and Treasurer's Report (in correspondence file)
 - o 2012 Accountable Activities and Operations Report (in correspondence file)
 - o 2012 Performance Measures Report (in correspondence folder)L. Gerstenslager stated that she plans on speaking with the Employees Association about their reporting habits, all reports are submitted.
- Annual Plan of Operations: L. Gerstenslager passed around the proposed 2013 Annual Plan of Operations stating that the major focus on change was the updated AEM for Rd 20, Port Bay.

A Motion was made to accept the proposed 2013 Annual Plan of Operations for the District to be submitted to the NYS SWCC AEA Jeff TenEyck for further filing at NYS SWCC by B. Hammond, seconded by B. VanLare; carried.

- Operation Budget: L. Gerstenslager advised the Board that Part B will probably not get funded and that is due to Part A increase in funding from \$30,000 to \$60,000 however no additional monies were earmarked for NYSSWCD. S. Brownell questioned the Drainage Funding and L. Gerstenslager explained the funding level and that at this time we are just doing maintenance and no new projects. L. Gerstenslager further explained that the current list of projects is being reviewed by Technician C. Hotto and herself for agricultural sites and municipal sites. L. Gerstenslager further explained that another idea is a master contract therefore towns that already have a drainage district would rely on us for technical assistance. L. Gerstenslager further explained that at this time the district will focus more on technical assistance and conservation as well as do more permitting (currently the district is working with the Towns of Williamson and Marion) and enhance the Critical Area Seeding Program. S. Brownell stated that these are good focus points he would however like to see the funding for the drainage program go back up.

A Motion was to approve and install the proposed 2013 Operational Budget of The Wayne County Soil and Water Conservation District by B. Hammond, seconded by T. Caprilla; carried.

- FLOWPA Albany Trip: L. Gerstenslager reported that it was a good trip and there was a positive response to requests for monies. L. Gerstenslager further reported that there were new Senators in attendance that she met with and she has received a few phone calls for additional information from Senator's Aides.
- Attached Services to Agricultural Community with Subsurface Drainage: See attached addendum

A Motion was made to accept and implement the Proposed Program Implementation Plan for Sub-surface Drainage Support by B. Hammond, seconded by S. LeRoy; carried.

- Ag NPS Round 19 Ranking List: L. gerstenslager passed around an overview of the ranked plans that R. thorn consolidated. L. Gerstenslager informed the Board that we did not get funded. L. Gerstenslager further explained to the Board that the farms utilized were in the Garnargua Creek water body and the DEC has changed the TMDL's for priority water bodies and Garnargua Creek is no longer listed. I. Gerstenslager further explained that funding for this program has not been large however Round 20 should see an increase. The DEC has redone the TMDL and Wayne County does not currently have a water body listed.
- NACD National Dues: At this time the Board has decided not to pay.

Other Business

B. VanLare passed around a summary of his recent trip for the NACD conference; see attached addendum.

L. Gerstenslager advised the board that Assemblyman Oaks requested a proposal to earmark funding request for Water Quality

L. Gerstenslager advised the Board that the 2012 Audit is almost complete and she will email the Board the Manager's Reflection.

Approved Minutes for February 20, 2013 Board of Directors Meeting -

Next Meeting is scheduled for Wednesday, March 20, 2013 at 9:00am at the SWCD Office Conference Room.

A MOTION was made to adjourn at 11:10 am by B. VanLare seconded by T. Caprilla carried.