

**Minutes of The Wayne County Soil & Water
Conservation District Board of Directors
Regular Meeting October 19, 2011
SWCD Office, Lyons, NY, 14489**

Directors:

Steve Brownell
Bob VanLare
Bill Hammond
Jody Bender

Absent:

Tom Caprilla

Staff:

Lindsey Gerstenslager

Absent:

Cathy Comfort

NRCS:

Bill Jones

FSA:

Absent

Guest:

Pat VanLare

Call to order @ 9:08am

Secretary's Report:

A MOTION was made to approve the minutes of the previous meeting by B. VanLare second by J. Bender; carried.

Treasurer's Report:

A MOTION was made to approve the treasurer's report by J. Bender seconded by B. VanLare; carried.

A MOTION was made to approve the bill's to be paid for October 2011 by J. Bender seconded by B. VanLare; carried.

Questions were discussed on employee benefit taxes reimbursement for tax years 2009 and 2010 as well as the length of the IT bill for Wayne County IT; L. Gerstenslager explained to the board all questions asked.

NRCS Report

B. Jones gave a brief report; see attached addendum..

B. Jones also wanted it to be known that November 18th, 2011 will be the continuing resolution day for the federal government.

FSA Report

No Report This Period.

Staff Report

There is no staff report this time as all staff is extremely busy in the field.

District Manager Report

L. Gerstenslager addressed the board about updates to the employee handbook; see attached addendum.

L. Gerstenslager presented the board with at the 2012 budget and a budget justification discussion followed.

L. Gerstenslager will look at Auditing firms for the 2010 year and setup for resolution at November meeting.

Other Business

B. VanLare gave an overview of the recent NYACD conference.

L. Gerstenslager asked the board for her annual review the board decided to set aside time in November for it.

Next Meeting is scheduled for Wednesday November 16, 2011 at 9:00am at the SWCD Office Conference Room.

A MOTION was made to adjourn at 12:00 pm by J. Bender seconded by B. Hammond; carried.