

**Minutes Of The Wayne County Soil & Water
Conservation District Board Of Directors**

**Regular Meeting – November 1, 2013
SWCD Office, Lyons, NY**

Directors:

Bob VanLare
Bill Hammond
Steve LeRoy
Tom Caprilla

Absent:

Steve Brownell

Staff:

Lindsey Gerstenslager
Cathy Comfort
Ron Thorn

NRCS:

Jim LaGioia

Guest:

Pat VanLare

Regular Meeting

Call to order at 1:15 pm by B. VanLare Co-Chair

Approval of the Agenda

Agenda was approved as submitted, L. Gerstenslager added an additional topic for discussion; procurement of pressure washer.

Acknowledgement of Guests

Welcome P. VanLare.

Operational Business

A MOTION was made to approve the regular minutes of the July 2013 meeting by B. Hammond seconded by S. LeRoy; carried.

The minutes of the July 2013 Finance Meeting were tabled until November due to inability to approve because of lack of quorum from the attendees at that specific meeting.

A MOTION was made to approve the regular minutes of the September 2013 meeting by B. Hammond seconded by S. LeRoy; carried.

A MOTION was made to approve the Treasurer's Report by T. Caprilla seconded by B. Hammond; carried.

A MOTION was made to approve the Bill's as outlined on the bill payment list by T. Caprilla seconded by B. Hammond; carried.

NRCS Draft Operational Agreement – Tabled at this time.

Report from NRCS – See attached addendum.

Staff Report

Ron Thorn: Ag Program Update

R. Thorn gave the Board a status update of the AEM Year 9, currently at 60% which puts the district ahead of schedule at this time.

R. Thorn also spoke on the Ag NPS Rd 20 looking at 14 farms representing 7 watersheds.

Update on the Ag Advisory Committee and that they are currently working on watershed ranking.

R. Thorn also stated that he is continuing with his CCA credits; he needs 40 every 2 years and currently has 23.

SWCD Report

Correspondence folder: None

Distinguished Service Award: Congratulations to Bob and Pat VanLare for receiving this award at the NYACD Conference.

NYACD Conference:

B. VanLare spoke of the NYACD meeting stating that there were about 130 in attendance with the discussion surrounding the NRCS and shutdown problems. Additional topics of conversation included audits being done by the OSC on Soil & Water Conservation Districts.

L. Gerstenslager stated that budget, audit and personnel information was good and she enjoyed the keynote speaker at dinner who was very informative in climate change.

C. Comfort stated that she attended the clerk's session and is pleased to announce that Wayne County is one of the few SWCD that is already on the modified accrual system. C. Comfort also wanted to state that she felt there was good information from the other District's on auditing, however, discrepancies from the OSC auditing process between districts is noted.

Well Water Brochure:

Completed and will be handed out with water testing kits.

EFC Grant Closeout:

Handouts/Brochures.

Shop Facility:

Floor project is complete and looks great, shelves are going in and M. Walker is getting quotes on doors.

Cell Phone Stipend:

A MOTION was made to issue L. Gerstenslager a stipend not to exceed \$80.00 to help cover the cost of the use of her personal cell phone utilized during the Government Shutdown by B. Hammond seconded by S. LeRoy; carried.

Harvester #1 Discussion:

L. Gerstenslager explained to the Board that Harvester 1 would soon need to be replaced but in the current condition should still be worth \$40,000 and there are extra parts as well. Monies already saved for a new harvester is \$68,000 and with 2014 County Appropriation and FLOWPA funds there will be enough to purchase the harvester in 2014.

A MOTION was made to put Harvester out for bid/sale for 30 days with a reserve price of \$38,000 and \$2,500 for the spare parts. If the minimum reserve is achieved it will be accepted, if not the District Manager will present the bids to the Board for a purchase decision; so moved by B. Hammond seconded by S. LeRoy; carried.

County Budget Justification Overview:

Passed out to the Board for review.

FLOWPA Annual Meeting Overview:

L. Gerstenslager spoke with the Board about her recent meeting in which she was voted Vice President for 2014. She also wanted to remind the Board of the Spring 2014 meeting and encouraged attendance. L. Gerstenslager stated that FLOWPA monies are increasing and the main focus should be on funding opportunities. L. Gerstenslager also spoke of the ANS Grant closeout.

A MOTION was made for the Wayne County SWCD to support any additional time expenses that L. Gerstenslager may incur due to her position with FLOWPA by B. Hammond seconded by S. LeRoy; carried.

Other:

L. Gerstenslager discussed the purchase of a pressure washer to be used for the vehicles and shop, she has obtained quotes of \$7,900 and \$6,425.00.

A MOTION was made for a purchase of a pressure washer not to exceed \$6,500.00 by B. Hammond seconded by S. LeRoy; carried.

Motion to adjourn at 2:40 by B. Hammond.

Next Meeting November 20, 2013 at 9:00 am SWCD Office