

**Minutes Of The Wayne County Soil & Water
Conservation District Board Of Directors**

**Regular Meeting – September 18, 2013
SWCD Office, Lyons, NY**

Directors:

Bob VanLare
Bill Hammond
Steve LeRoy

Staff:

Lindsey Gerstenslager
Cathy Comfort
Scott DeRue

Absent:

Steve Brownell
Tom Caprilla

NRCS:

Bill Jones

Guest:

Pat VanLare

Regular Meeting

Call to order at 9:00 am by B. VanLare Co-Chair

Approval of the Agenda

Agenda was approved as submitted, no additional topics at this time.

Acknowledgement of Guests

P. VanLare gave a review of the last meeting of the Pomona Grange and the new programs coming up in 2014. Special note was made that one of Mrs. VanLare's projects had made it to Northeast. Special note was made that the Lyons Grange had a dinner to honor WWII veterans.

Operational Business

The minutes of the July Regular Meeting were tabled until October.

The minutes of the July Finance Meeting were tabled until October.

A MOTION was made to approve the Treasurer's Report by B. Hammond seconded by S. LeRoy; carried.

A MOTION was made to approve the Bill's to be Paid for August 2013 by B. Hammond seconded by S. LeRoy; carried.

A MOTION was made to approve the Bill's to be Paid for September 2013 by B. Hammond seconded by S. LeRoy; carried.

L. Gerstenslager reported that the Drainage Contract is waiting for crops to come off 4 fields to continue with that area and the rain has slowed projects down, plan on continuing right thru December with projects.

Grant Contract Closeout

1. ANS Contract Close out:

- a. **A MOTION** was made by B. Hammond and seconded S. LeRoy to close out the Aquatic Nuisance Species Contract with FLOWPA by October 5, 2013 and will be signed off by Stephen Brownell, Cathy Comfort and Lindsey Gerstenslager for final check off before being submitted to Kristy LaManche, FLOWPA Coordinator.

2. EFC Contract Close Out:

- a. **A MOTION** was made S. LeRoy and seconded B. Hammond to finish the deliverables of this contract and provide the correct information/documentation to the Syracuse University EFC by October 15, 2013 and this will be signed off by Stephen Brownell, Cathy Comfort and Lindsey Gerstenslager for final check off before being submitted to EFC.

Report from NRCS

See Attached Addendum.

Staff Report

Scott DeRue: Water Resource program Update

S. DeRue gave an overview of the water quality results for the years 2011-2012 for Ganargua Greek as compared to other tributaries in Wayne County. See attached addendum.

SWCD Report

Correspondence folder: The folder was passed around.

Fair Booth:

This was manned mainly by interns A. Wegman and S. Schroeder. There was much interest in our programs including rain barrels and invasives. Looking to expand next year with CCE.

Shop Facility:

Floor project will begin September 23, 2013 by Pit Farms. Clean out of the shop is occurring currently and materials are being placed into an Averdi storage container.

L. Gerstenslager spoke to the Board about the necessity of having a phone at the shop as this seems to be an unnecessary expense with the employees having cell phones. L. Gerstenslager further pointed out that the phone has not even been hooked up for the past few months. It was asked if this was a published number for constituents to call and it is not.

A MOTION was made to discontinue service with Verizon for the shop phone (number 315-483-9006) by S. LeRoy seconded by B. Hammond; carried.

WQ Ed Classes:

3 classes: 36 people attended. Feedback would be to conduct them again next year in different locations, at later times.

Staff Replacement of personal equipment: Verbal acknowledgment of the request:

A MOTION was made to replace or pay for replacement to Scott DeRue for loss of his GPS and Stephanie Schroeder for insurance cost of \$100.00 for loss of her phone on the Lower Ganargua Creek Stream Reconnaissance project B. Hammond seconded by S, LeRoy; carried.

SOS Annual Dinner: S. DeRue and M. Walker will be attending 9/21/13.

Fleet Vehicle Replacement Plan- Handout:

A MOTION was made to accept the proposed Fleet Vehicle Replacement plan and include it as part of our Standard Operations Procedure by B. Hammond seconded by S. LeRoy; carried.

Time Warner Business Class Quote: Handout:

A MOTION was made to move to Time Warner Business Class Phone & Internet by S. LeRoy seconded by B. Hammond; carried.

Village of Sodus Point Green Infrastructure Stormwater Project- Handout:

A MOTION was made to present the Village of Sodus Point with \$1,500.00 provided for by FLOWPA funding to support their stormwater park at the end of South Ontario Street which would remediate two direct flows into Sodus bay by using swales, filtration strips and rain gardens by B. Hammond seconded by S. LeRoy; carried.

A MOTION was made to work with the Village of Sodus Point for permitting and oversee the project while providing water quality education through partnership with CCE of Wayne County during the spring of 2014 by B. Hammond seconded by S. LeRoy; carried.

AVC County Contract Amendment:

A MOTION to update the AVC County Contract with the County Administrations office by presenting a resolution to the County Board of Supervisors to make \$25,000.00 of the annual Contractor % of the contract to be use toward future purchases of equipment is made by B. Hammond seconded by S. LeRoy; carried.

T-shirt order: Aquatic Weeds (Water Chestnut & Hydrilla) (Quote Attached):

A MOTION to purchase t-shirts in an assortment of sizes to use a outreach tools provided for by FLOWPA Funding (public bill boarding) in the five bay area in accordance to the quoted price from MJB Enterprises not to exceed \$1,000.00 was made by B. Hammond seconded by S. LeRoy; carried.

NYACD Administrative Conference:

A MOTION to approve to send Bob VanLare, L. Gerstenslager & C. Comfort to the conference for training and representation for the NYACD business meeting October 16 & 17, 2013 was made by B. Hammond seconded by S. LeRoy; carried.

Well Water Brochure- Quote Attached:

Request WQCC to assist in paying for these brochures out of allocated FLOWPA funds.

A MOTION to pay for the remaining funds to print these brochures for water testing kits to help with outreach of services for individual well testing was made by B. Hammond seconded by S. LeRoy; carried.

Personnel: Maxine Appleby: Discussion:

M. Appleby will be able to start October 7/8 and will work 1 day a week main focus will be on website and eventual Envirothon education etc.

A MOTION was made to hire M. Appleby for 1 day per week for assisting in the District Office by S, LeRoy seconded by B. Hammond; carried.

Ag NPS Round 15 Final Farm Payment:

A MOTION to pay for the final farm implementation in accordance to the grant award out of Special Projects fund and for the Special Projects fund to be reimbursed at the time of the Round 15 grant close out. Estimated amount should be </= \$38,0000.00 was made by B. Hammond seconded by s. LeRoy; carried.

Board Meeting Schedule:

Meeting Schedule for the next three months:

- October 23,2013
- November 20,2013
- December 18, 2013

Other:

B. VanLare updated the board and staff on the by-law changes that are being proposed. (see attached addendum).

L. Gerstenslager initiated discussion on budget cuts as the county is looking at a \$4 million deficit as of right now.

Motion to adjourn at 11:40 by B. Hammond.