

WAYNE COUNTY



**SOIL & WATER
CONSERVATION DISTRICT**

**BOARD OF DIRECTORS
REGULAR MEETING**

Wednesday April 15, 2020

At 9:00 a.m.

Zoom:

<https://zoom.us/j/92703461357?pwd=bHdRdWppaVRNUXI3VWIncFVVd1dPQT09>

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REGULAR MEETING AGENDA

- I. Call to Order:
- II. Approval of the Agenda:
- III. Report from SWCC: Victor DiGiacomo: Attached
- IV. Operational Business
 - a. Review of Correspondence Folder ó none
 - b. Minutes of the March Regular Meeting, March 18: motion 1
 - c. Minutes of the March Special Meeting, March 20: Motion 2
 - d. Minutes of the April Special Meeting, April 1: Motion 3
 - e. Treasurer's Report ó April 2020 (Bethany): Motion 4
 - f. Bills to be Paid April 2020: Motion 5
 - i. CRF Final Payment: Humbert Farms: Motion 6
- V. Old Business:
- VI. New Business:
 - a. Part C 2020 Budget: Motion 7
 - b. Business Credit Card Review: Motion 8
 - c. Ag Value Assessment: Cost/sheet as of May 1, 2020: Motion 9
 - d. REDI Discussion
 - i. Approval of RFA for Technical Services: Motion 10
 - e. Plan of Continuity ó 2020 CoVID ó 19 ó Motion 11
- VII. Adjournment: Next Meeting: April 29, 2020 at 9:00 am Zoom Call: Motion 12

Motions & Resolutions for Regular Board Meeting:

1. A MOTION to approve the minutes from March's Regular 2020 Board Meeting. So moved ____; seconded ____.
2. A MOTION to approve the minutes from March's Special 2020 Board Meeting. So moved ____; seconded ____.
3. A MOTION to approve the minutes from April's Special 2020 Board Meeting. So moved ____; seconded ____.
4. A MOTION to accept the treasurer's report for April 2020. So moved ____; seconded ____.
5. A MOTION to pay the bills for April 2020 as presented. So moved ____; seconded ____.
6. A MOTION to approve closeout and payment of \$12,846.64 as a first payment with the remaining \$43,853.36 to be paid at receipt of closeout funds from NYSDAM. So moved ____; seconded ____.
7. A MOTION to approve the plan of work for Part C 2020 as presented for \$113,879.02 with carry over funding of \$18,289.18 for a total of \$132,168.20. So moved ____; seconded ____.
8. A MOTION to approve the updated LNB policy for District Credit Card access provided by Lyons National Bank with District Technical Staff to have individual cards with purchasing limit of \$500.00 and the District Managers card to remain the \$5,000,00. So moved ____; seconded ____.
9. A MOTION to adjust the cost for service of Soil Group Worksheet Production from \$25.00 to \$30.00 as of May 1, 2020. So moved: ____; seconded ____.
10. A MOTION to approve the RFA for Engineering Services for TA with the Shoreline REDI program projects as presented. So moved ____; seconded ____.
11. A MOTION to reaffirm the Wayne SWCD Plan of Continuity ó 2020 to be reviewed and updated by the Board of Directors on April 15, 2020. So moved ____; seconded ____.
12. A MOTION to adjourn at _____. So moved ____; seconded ____.

Tabled:

- A. 10:00am Interview: Kathryn Smith, SUNY Fredonia ó Summer Internship Position
- B. Farm Payment: CAFO Waste Storage Program: Marshall Farms: Motion 8
- C. Farm Payment: CRF Round 3: Marshall Farms Cover & Flare: Motion 9
- D. Employee Handbook: Contract for service with Public Sector HR Consultants LLC:
 - a. A MOTION to enter into a contract with Public Sector HR Consultants LLC for the amount of _____ to provide a complete update on the Employee Handbook and Internal Control Guides. So moved ____; seconded _____.