

**Minutes Of The Wayne County Soil & Water  
Conservation District Board Of Directors**

**Regular Meeting – January 18, 2017  
SWCD Office, Lyons, NY, 14489**

**Directors:**

Mark Humbert  
Steve Olson  
Laurie Crane  
Monica Deyo  
Pat VanLare

**Staff:**

Lindsey Gerstenslager  
Cathy Comfort  
Ron Thorn

**NRCS:**

Absent

**Guest:**

**FSA:**

Julia Foster

**Organizational Meeting**

**Call to order by District Secretary/Treasurer C. Comfort @ 8:37**

**A MOTION** was made to suspend the orders of the day by L. Crane seconded by M. Deyo; carried.

Elections: Chair/Vice

- L. Crane nominated M. Humbert for SWCD Board Chair of 2017; seconded by P. VanLare; nomination carried.
- S. Olson nominated L. Crane for SWCD Board Vice-Chair of 2017; seconded by M. Deyo; nomination carried.
- P. VanLare nominated S. Olson for SWCD Board Treasurer of 2017; seconded by L. Crane; nomination carried.

Board Meeting Date and Time Established

- **A MOTION** was made to determine the 3<sup>rd</sup> Wednesday of the month at 9 am will be the Wayne County Soil & Water Conservation District's designated Board of Directors Meetings; as moved by M. Deyo seconded by M. Humbert; carried.

Floating Holiday (designation)

- **A MOTION** was made to accept Monday, July 3<sup>rd</sup> 2017, as the designated floating holiday for 2017 by L. Crane seconded by P. VanLare; carried.

Designate Official Newspaper & Bank

- **A MOTION** was made for Wayne County Times to be designated as our official newspaper for publication and legal notices by M. Deyo seconded by P. VanLare; carried.
- **A MOTION** was made for the National Bank of Lyons to be our designated bank by S. Olson seconded by P. VanLare; carried.

Designate Committee Representatives:

**A MOTION** was made to appoint M. Humbert as the Water Quality Coordinating Committee representative to attend a bi-monthly meeting on the 4<sup>th</sup> Wednesday of the month at 9 am by L. Crane seconded by P. VanLare; carried.

**A MOTION** was made to appoint S. Olson as the Ag Advisory Board representative to attend a meeting 4 times a year as meets the needs to farm commodities and production by L. Crane seconded by M. Deyo; carried.

**A MOTION** was made to appoint M. Deyo as the NYACD representative to attend and participate in regular NYACD functions by L. Crane seconded by M. Humbert; carried.

**A MOTION** was made to appoint L. Crane and P. VanLare to the personnel committee for 2017 by M. Deyo seconded by M. Humbert; carried.

**A MOTION** was made to appoint M. Humbert, S. Olson and P. VanLare to the executive committee for times when special considerations need to be made in a time sensitive nature. All information is always reported to the entire board but will only require three individuals to make a determination; so moved by L. Crane seconded by M. Deyo; carried.

**A MOTION** was made to approve the Services Cost Recommendations for 2017 by S. Olson seconded by M. Deyo; Carried

**A MOTION** was made to adjourn the organizational meeting at 8:55 am by L. Crane seconded by M. Deyo; carried.

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**REGULAR BOARD OF DIRECTOR'S MEETING**  
**January 18, 2017**

**Call to order by Board Chair M. Humbert @ 8:56 am**

**Approval of the Agenda**

L. Gerstenslager amended the following items.

- There will be no report from NRCS
- The new CED from FSA will be joining us for introductions
- Over Time report end of 2016-year summary will be emailed
- Logo discussion is tabled

**A MOTION** was made to approve the agenda was made by S. Olson seconded P. VanLare; carried.

**Acknowledgement of Guests**

None

**Operational Business**

**A MOTION** to accept the minutes from December Regular 2016 Board Meeting. So moved L. Crane; seconded M. Deyo. Carried

**A MOTION** to accept the minutes from January Special 2017 Board Meeting. So moved L. Crane; seconded P. VanLare. Carried

**A MOTION** was made to approve the Treasurer's report for January 2017 by L. Crane seconded by M. Deyo; carried.

**A MOTION** was made to approve the bill's to be paid for January 2017 by L. Crane seconded by P. VanLare; carried.

Ag NPS

- L. Gerstenslager explained to the Board that the contract with the Hill's is complete and ready for payment; this is part of Ag NPS Rd 21 Black Brook.

**A MOTION** was made to pay \$5,557 to the Hill's for the completion of their Ag NPS Grant as presented; motioned by P. VanLare seconded by S. Olson; carried.

- L. Gerstenslager explained to the Board that the contract with DeMay is complete and ready for payment; this is part of Ag NPS Rd 19.

**A MOTION** was made to pay \$97.55 to DeMay for the completion of their Ag NPS Grant as presented; motioned by P. VanLare seconded by L. Crane; carried.

- L. Gerstenslager discussed with the Board that Merrell Dairy project has been completed and is awaiting state approval. This project was started before she was here so it has been difficult to close, the state has agreed to the final practices and she is in the process of sending paperwork. L. Gerstenslager requested that once approved the Board approve moving the monies to pay Merrell Dairy from Special Projects to be reimbursed when received to avoid financial hardship on producer.

**A MOTION** was made that pending State Approval; monies from Special Projects Funds be transferred to District Checking to pay Merrell Dairy. These monies will be reimbursed when payment is received by District; motion made by S. Olson seconded by P. VanLare; Carried.

**Report from NRCS**

None

**Report from FSA**

Julia Foster, the new CED for Wayne introduced herself and updated the Board on plans she has to grow the programs.

**Report from FLOWPA-Testimony from En Con Committee**

L. Gerstenslager updated the Board that she will be going to Lobby Days for FLOWPA representation. Also, there will be a meeting in May covering issues in water quality and leadership if any Board members are interested. More information will be distributed in the coming months.

**Introduction & Report from SWCC – AEA Victor DiGiacomo**

See attached addendum. L. Gerstenslager reviewed the highlights

L. Gerstenslager requested the Boards guidance on the McKinney's Law update that the District receives annually and if this is a necessary item as District Law is on the Web and doesn't change. The Board feels that this is an unnecessary expense. L. Gerstenslager will inquire further to verify the ability to discontinue the acceptance of this document.

**Report from Farm Bureau**

M. Humbert advised the Board that it appears Mr. Purdue will be the next Secretary of Agriculture, and that there will be an ambitious national agenda concentrating on the 2018 Farm Bill as reported this morning from American Farm Bureau.

**Report from Grange**

P. VanLare shared that the youth had their "Wide Awake" last weekend and visited an automatic milking operation and participated in many other workshops throughout the weekend. P. VanLare also stated that the Grange national newsletter is out and they too are focusing on the 2018 Farm Bill.

L. Crane stated that the Huron Grange was the 1<sup>st</sup> youth Grange in NYS and has been added to the National Registry. The Huron Grange is currently undergoing renovations.

**Old Business: Lindsey Gerstenslager**

- Overtime summary report of 2016: will be distributed via email there was only 14 hours in 2016
- Board Training Plans: please fill out and return by February meeting with interests and goals
- Water Quality Symposium Training- WQS Training March 14-17, emailed, need information by Tuesday January 24<sup>th</sup>
- Beginning of the Year Paperwork: W4's & IT2104's for Stipend Board Members
- Property Insurance: Umbrella Policy has been added for the requirements of the County. L. Gerstenslager also stated that she will require a copy of the Boards driver's license if they plan on driving a District vehicle.
- County Drainage and Harvesting Summaries & Town of Williamson Contract for 2016: summaries are attached. L. Gerstenslager stated the Town of Williamson would like more timely assistance of some of the projects. The District is considering doing a contractor class to provide more updates on construction for stream corridor management.

**A MOTION** was made to pay NYACD Dues for 2017 by M. Deyo seconded by S. Olson; carried

**A MOTION** was made to approve attendance of available staff and Board members at the 2017 Water Quality Symposium, March 14-17, 2017, held at the Double Tree in East Syracuse by M. Deyo seconded by P. VanLare; carried.

- Move Timeline: weather permitting the District should be in their new office by April 1, 2017. L. Gerstenslager stated that at this time County IT is working on a virtual server to transition the move.

**New Business**

Discussion about Logo: –tabled

Part C funding allocation

- Purchase of Total Station Survey Equipment: -tabled
- Maxwell Creek Stream Remediation: -discussion was had, tabled

FOLLOWPA 16/17 funding: L Gerstenslager gave a brief overview of this program and will expand at February's meeting.

Specialty Crops Grant Application: -R. Thorn advised the Board that this is part of the State's Grown and Certified Program; there are 2 definite projects ready for submission two pending. Deadline for submission is Friday January 20, 2017.

**A MOTION** was made to approve submittal of applications received by January 18, 2017 for Specialty Crop Funding in Participation with New York State Grown and Certified by S. Olson seconded by P. VanLare; carried.

**Announcement**

L. Gerstenslager stated that the NY Farm show is February 23, 24 and 25<sup>th</sup> tickets are available

**Adjournment**

**A MOTION** to adjourn at 11:30am was made by S. Olson seconded by P. VanLare; carried.

Next Board Meeting is scheduled for February 15,2017 at 9 am at the SWCD Conference Room.