

**Minutes Of The Wayne County Soil & Water
Conservation District Board Of Directors**

**Regular Meeting – January 28, 2016
SWCD Office, Lyons, NY, 14489**

Directors:

Bob VanLare
Mark Humbert
Steve Olson
Laurie Crane
Monica Deyo

Staff:

Lindsey Gerstenslager
Cathy Comfort
Ron Thorn

NRCS:

Bill Jones, Resource Conservationist

Guest:

Pat VanLare
Amber Paice

FSA:

Ted McKay

Organizational Meeting

Call to order by District Secretary/Treasurer C. Comfort @ 8:03

Introductions made all around and welcome to the new Board Members.

A MOTION was made to suspend the orders of the day by M. Humbert seconded by S. Olson; carried.

Elections: Chair/Vice

- M. Humbert nominated B. VanLare for SWCD Board Chair of 2016; seconded by S. Olson; nomination carried.
- L. Crane nominated M. Humbert for SWCD Board Vice-Chair of 2016; seconded by M. Deyo; nomination carried.
- M. Humbert nominated S. Olson for SWCD Board Treasurer of 2016; seconded by L. Crane; nomination carried.

Board Meeting Date and Time Established

A MOTION was made to determine the 3rd Friday of the month at 8 am will be the Wayne County Soil & Water Conservation District's designated Board of Directors Meetings; as moved by M. Humbert seconded by S. Olson; carried.

Floating Holiday (designation)

- **A MOTION** was made to accept Friday, July 1st 2016, as the designated floating holiday for 2016 by M. Humbert seconded by S. Olson; carried.

Designate Official Newspaper & Bank

- **A MOTION** was made for Wayne County Times to be designated as our official newspaper for publication and legal notices by L. Crane seconded by M. Humbert; carried.
- **A MOTION** was made for the National Bank of Lyons to be our designated bank by S. Olson seconded by L. Crane; carried.

Designate Committee Representatives:

A MOTION was made to appoint M. Humbert as the Water Quality Coordinating Committee representative to attend a bi-monthly meeting on the 4th Wednesday of the month at 9 am by S. Olson seconded by L. Crane; carried.

A MOTION was made to appoint L. Crane as the Ag Advisory Board representative to attend a meeting 4 times a year as meets the needs to farm commodities and production by M. Humbert seconded by M. Deyo; carried.

A MOTION was made to appoint M. Deyo as the NYACD representative to attend and participate in regular NYACD functions by M. Humbert seconded by S. Olson; carried.

A MOTION was made to appoint M. Deyo and S. Olson to the personnel committee for 2016 by L. Crane seconded by M. Humbert; carried.

A MOTION was made to appoint L. Crane, S. Olson and B. VanLare to the executive committee for times when special considerations need to be made in a time sensitive nature. All information is always reported to the entire board but will only require three individuals to make a determination; so moved by L. Crane seconded by M. Humbert; carried.

A MOTION was made to adjourn the organizational meeting at 9:26 am by M. Humbert.

.....
REGULAR BOARD OF DIRECTOR'S MEETING
January 28, 2016

Call to order by Board Chair B. VanLare @ 9:27 am

Approval of the Agenda

- No additional topics to be added at this time.

Acknowledgement of Guests

Operational Business

- A MOTION to accept the minutes from December Regular 2015 Board Meeting. So moved M. Humbert; seconded S. Olson. Carried
- A MOTION to accept the minutes from December Special 2015 Board Meeting. So moved S. Olson; seconded M. Humbert. Carried
- **A MOTION** was made to approve the Treasurer's report for January 2016 by M. Humbert seconded by S. Olson; carried.
- **A MOTION** was made to approve the bill's to be paid for January 2016 by M. Humbert seconded by S. Olson; carried.

C. Comfort and M. Deyo left meeting for appointments.

Report from NRCS

See attached addendum.

Report from FSA

See attached addendum.

Introduction & Report from SWCC – AEA Victor DiGiacomo

Approved Minutes for January 28, 2016 Board of Directors Meeting -

See attached addendum.

Introduction & Report from Amber Paice, NYACD

Report given – See attached Addendum

A MOTION to pay NYACD Dues for 2016. So moved by M. Humbert; seconded by S. Olson.

SWCD Operational Business: Lindsey Gerstenslager

- Overtime summary report of 2015: Presented
- Water Quality Symposium Training- WQS Training March

A MOTION to approve attendance of available staff and board members to attend 2016 Water Quality Symposium, March 15th – 18th, 2016. So moved S. Olson; Seconded L. Crane. Carried

- District Training plans and Board Training Plans – tabled until after completed and reviewed by personnel committee.
- Service Cost Recommendations: To Remain the Same
 - Permitting-includes up to two (2) site visits and filing of the DEC/Army Corp Joint App \$125.00
 - Additional Site Visit - \$20.00
 - Additional Map/Topo with specific information (design) - \$20.00
 - Basic Survey - \$30.00/hour
 - Mileage would be regional
 - Basic call for maps - \$5.00

A Motion was made to accept the service cost recommendations for 2016 and maintain the same service schedule as 2015 by L. Crane, seconded by M. Humbert; carried.

- Beginning of the Year Paperwork: W4's & IT2104's for Stipend Board Members.
- Surplus Equipment from Computer upgrade:

A MOTION to approve the 2 computer stations as surplus equipment and make them available internally to the staff for a bid one week before advertising to the public. Staff bids can be made to Mark Humbert. So moved M Humbert; Seconded S. Olson. Carried

- Round 17 Black Brook closeout progress report:

A MOTION to approve closeout of Round 17 Black Brook as presented. So moved M. Humbert; Seconded L. Crane. carried

- Overview of watersheds for submittal for Round 22: Ron Thorn

A MOTION to approve submittal of applications for Round 22 for the following watersheds: Bear, Erie, Clyde River, Red Creek East, and Canandaigua Outlet. So moved S. Olson; Seconded M. Humbert. Carried

- Adjournment:

A MOTION to adjourn at 11:15. So moved L. Crane; Seconded S. Olson.

Next Board Meeting is scheduled for February 19, 2016 at 9 am at the SWCD Conference Room.