

**Minutes Of The Wayne County Soil & Water
Conservation District Board Of Directors**

**Regular Meeting – February 19, 2016
SWCD Office, Lyons, NY, 14489**

Directors:	Staff:
Bob VanLare	Lindsey Gerstenslager
Mark Humbert	Cathy Comfort
Steve Olson	
Laurie Crane	NRCS:
Monica Deyo	Bill Jones, Resource Conservationist
	Greg Robinson
Guest:	
Pat VanLare	FSA:
Vic DiGiacomo, AEA	Absent

Call to order by Board Chair B. VanLare @ 9:03 am

Approval of the Agenda

- No additional topics to be added at this time.

Acknowledgement of Guests

- Victor DiGiacomo introduced himself and introductions were made around the table.

Operational Business

- **A MOTION** was made to accept the minutes from the January 28, 2016 Organizational Board Meeting by M. Deyo seconded by M. Humbert; carried.
- **A MOTION** was made to accept the minutes from the January 28, 2016 Regular Board Meeting by L. Crane seconded by S. Olson; carried.
- **A MOTION** was made to approve the Treasurer’s report for February 2016 by L. Crane seconded by M. Humbert; carried.
- **A MOTION** was made to approve the bill’s to be paid for February 2016 by S. Olson seconded by L. Crane; carried.

Report from NRCS

See attached addendum.

Report from FSA

None

Introduction & Report from SWCC – AEA Victor DiGiacomo

See attached addendum.

Questions were asked about various funding programs for access roads to include erosion control and runoff buffers; V. DiGiacomo stated that these programs could be funded through Ag NPS and also NRCS program CREP. L. Gerstenslager also stated that GLRI funding may be available for this type of program.

SWCD Operational Business: Lindsey Gerstenslager

- Correspondence folder was presented and reviewed.

Old Business

- Beginning of the Year Paperwork: W4's & IT2104's for Stipend Board Members will be made available after the meeting for the affected Board Members.
- Vehicle Procurement for replacement of the Ford F150: Only 1 offer was received for the vehicle and this offer was for \$7,500 from Wyatt Thorn. The Board asked if Wyatt Thorn was employee Ron Thorn's relative and was told that yes he is his son. The Board then inquired if the proper procedures were followed at advertising the disposition of surplus equipment. L. Gerstenslager assured the Board that the vehicle was advertised in the appropriate newspaper and posted as well as put in front of the building at 10 Leach Road with a for sale sign; it was also on the District Webpage and Facebook account; however, this is the only offer the District received after advertising it for a month. The Board agreed that it would accept the offer and move forward with the sale of the vehicle.

A MOTION was made to accept the \$7,500.00 offer from Wyatt Thorn made February 18, 2016 for the 2007 Ford F150 by S. Olson seconded by L. Crane; carried.

A MOTION was made to move forward with the procurement of the 2016 Chevy Colorado with the remaining \$10,500.00 from the County Appropriation as budgeted in the 2016 County Budget request by S. Olson seconded by M. Humbert; carried.

- Surplus Equipment- 2 computer stations have been sold.
- 2015 Annual Reports submitted- reports were passed around.

New Business

- FLOWPA 15-16 contract agreement

A MOTION was made to approve partnership and participation for FLOWPA contract 15-16 beginning July 1, 2016 to be administered by the District Manager by M. Humbert seconded by L. Crane; carried.

- Accounts Payable/Payroll Issues

A MOTION was made to utilize funds from the General Savings Account to meet the needs of the end of the month payroll while waiting on several accounts receivable items by M. Humbert seconded by M. Deyo; carried.

- Ag NPS Round 17 Port Bay Partial Payment-Merrell Farms

A MOTION was made to approve partial payment of \$205,000.00 and \$737.50 to Merrell Farms for the work completed as of February 16, 2016 which has been reviewed and deemed accurate with the descriptions of the grant by M. Humbert seconded by M. Deyo; carried.

- Watershed Monitoring Spending Plan for 2016

A MOTION was made to accept the watershed monitoring plan for 2016 as presented and funding sources have been identified as presented by M. Humbert seconded by S. Olson; carried.

- NYACD Legislative Days- L. Gerstenslager and L. Crane will be attending.
- NY Certified Program-Special Meeting February 23-L. Gerstenslager was asked to attend; S. Olson will also be attending.
- FLOWPA Legislative Days-February 24- L. Gerstenslager to attend, lots of opportunities and additional funding opportunities.

Approved Minutes for February, 19 2016 Board of Directors Meeting -

- WQS Update-L. Gerstenslager T. Reynolds and M. Appleby will be the only ones attending this year.

Announcements

- Staff Vacations in March
 - Ron Thorn March 14-18
 - Chris Hotto March 14-18
 - Terry Reynolds March 9-10
 - Lindsey Gerstenslager March 24 thru April 1

Other Business

None

A MOTION was made to adjourn at 11:17 am by S. Olson.

Next Board Meeting is scheduled for March 18, 2016 at 9 am at the SWCD Conference Room.