

**Minutes Of The Wayne County Soil & Water
Conservation District Board Of Directors**

**Regular Meeting – November 18, 2015
SWCD Office, Lyons, NY, 14489**

Directors:

Mark Humbert
Bill Hammond
Steve LeRoy
Bob VanLare

Staff:

Lindsey Gerstenslager
Scott DeRue
Drew Starkey

Absent:

Steve Olson

Guests:

Pat VanLare

Meeting was called to order by Board Chair B. Hammond 8:04 am

Approval of the Agenda

Additional topics added under new business - None

Acknowledgement of Guests – none at this time

Operational Finance Business

A MOTION was made to approve the minutes of the October 15, 2015 meeting by M. Humbert seconded by S. LeRoy; carried.

A MOTION was made to accept the meeting minutes for Special Meeting, November 6, 2015 by M. Humbert; seconded by S. LeRoy; carried.

A MOTION was made to approve the November 2015 Treasurer's report by M. Humbert seconded by S. LeRoy; carried.

A MOTION was made to approve the bill's to be paid for November 2015 by B. Hammond seconded by S. LeRoy; carried.

S. DeRue enters for report.

Report from Staff:

Scott DeRue gave an overview of the water quality program and the projects that have been installed for the year, how the harvesting program did and any water quality updates.

S. DeRue exits for report

Old Business

- Tabled until December: Staff Incentive: Internship Supervisor Stipend Discussion- part of the new employee handbook
- Computer procurement update – likely that the District will close operations one day the month of December to change over to the new computer system.

New Business

- a. Staple Billing procedures – now requires their own credit card

A MOTION to utilize District Credit cards for future purchases through Staples. So moved by B. Hammond; seconded by M. Humbert. carried

- b. Discussion about Round 21 Ag NPS Plan of Work –
 - i. Near Shore Lake Ontario Watershed Ag Program: Salmon Creek
 - ii. Central Canal Corridor Watershed Ag Program : Black Brook

A MOTION to approve plans of work for application Bi and Bii for Ag NPS Round 21 as presented. So moved M. Humbert; seconded by S. LeRoy. carried

- c. Discussion about the NYS SWCC required Annual Plan of Operations Work for Wayne County SWCD. Review and discussion as it was emailed to the Board on Friday, November 13, 2015.

A MOTION to approve plan of work for 2016 District Operations to submit to NYS SWCC for final approval. So moved by S. LeRoy; seconded by M. Humbert. carried

- d. 2015 Audit – it was discussed if to approach the County about offering auditing services to the District as an internal contract opportunity. The Board advised L. Gerstenslager to discuss with Department of Treasury if this was an opportunity before talking with the County Administrator.

IX. Report from SWCC – V. DiGiacomo – sent a written report that was review verbally by L. Gerstenslager.

X. Report from NRCS – None was given this month

B. VanLare & P. VanLare entered.

WQCC Membership joined Board Meeting for presentation.

Drew Starkey entered to set up his presentation

XI. Other business: WQCC Meeting & Presentation of Priority Watershed List (PWL) – Drew Starkey

A MOTION to approve information as presented by Drew Starkey for submission to NYS DEC, Division of Water Resources for the Priority Waterbody list update in 2016. So moved S. LeRoy, seconded by M. Humbert. carried

Next Board Meeting is scheduled for December 16, 2015, at 8 am at the SWCD Conference Room

A MOTION was made to adjourn at 9:54am, so by B. Hammond; seconded by M. Humbert. carried