

**Minutes of the Wayne County Soil & Water
Conservation District Board of Directors**

**Regular Meeting –October 29, 2014
SWCD , Office
10 Leach Road, Lyons NY 14489**

Directors:

Bob VanLare
Bill Hammond
Tom Caprilla

Staff:

Lindsey Gerstenslager
Cathy Comfort

NRCS:

Bill Jones
Greg Robinson

Absent:

Steve Brownell
Steve LeRoy

FSA:

Absent

Guests:

Pat VanLare
Victor DiGiacomo

Call to order @ 10:30 am by Bob VanLare, Vice-Chair

Approval of the Agenda

Additional topics added: Mark Humbert Ag NPS Rd 17SR payment to be made out of Special Projects.

A MOTION was made to approve the Agenda by B. Hammond seconded by T. Caprilla; carried.

Acknowledgement of Guests

Welcome Pat and Victor

NRCS

Bill took this time to introduce new Soil Conservationist Greg Robinson; Greg studied Forestry and was in the military for 4 years. Introductions were made all around; welcome Greg and thank you for your service.

Bill has attached addendum

Operational Business

A MOTION was made to approve the minutes of September 17, 2014 meeting by B. Hammond seconded by T. Caprilla; carried.

A MOTION was made to approve the Treasurer's Report for October 2014 meeting by B. Hammond seconded by T. Caprilla; carried.

A MOTION was made to approve the Bills to be paid for October 2014 meeting by B. Hammond seconded by T. Caprilla; carried.

A MOTION was made to authorize payment of the Jason DeMay Project in the amount of \$11,953.14 for completion of Ag NPS Round 19 grant as indicated in the plan of work by B. Hammond seconded by T. Caprilla; carried.

A MOTION was made to authorize payment of the Jim McRoberts Project in the amount of \$4,455.97 for completion of Ag NPS Round 16 grant as indicated in the plan of work by B. Hammond seconded by T. Caprilla; carried.

A MOTION was made to authorize payment of the Mark Humbert Project in the amount of \$15,405.00 for Ag NPS Round 17SR grant as indicated in the plan of work to be paid out of the Special Project Fund in anticipation of reimbursement from Onondaga County by B. Hammond seconded by T. Caprilla; carried.

B. Hammond inquired how such transfers are documented in the financials as the Town of Macedon lists theirs as Loan Accounts; L Gerstenslager stated that currently they are tracked thru spreadsheet and finance directives. C. Comfort stated she will contact our auditing firm Bailey Carr, CPA's and ask for their recommendation.

A MOTION was made to authorize payment for training in the amount of \$1,395.00 at the NYACD Administrative Conference held, October 21-23, 2014 by B. Hammond seconded by T. Caprilla; carried.

B. VanLare took this time to expound about the Conference and stated that overall it was a good experience with good insight coming from the new state rep of NRCS. B. VanLare also stated that he will not be continuing as Secretary to the NYACD Board at the end of this term. L. Gerstenslager stated that she also felt encouraged by the NRCS state rep and that S DeRue; R. Thorn and C. Comfort took classes pertaining to their management certification needs.

A MOTION was made to advertise and sell surplus equipment by B. Hammond seconded by T. Caprilla; carried.

A MOTION was made to not pay the 2014/2015 NACD dues requested by T, Caprilla seconded by B. Hammond; carried.

L. Gerstenslager explained that in her opinion the National Association of Conservation Districts (NACD) benefits NRCS more than the State Conservation Districts.

A MOTION was made to approve report as presented for New York State Ag Non-Point Source Abatement & Control Program for Rounds 15, 16, 17 Black Brook, 17 Port Bay, 17 Seneca River and 19. Once reports have been approved by AEA Victor DiGiacomo, account transfers may be made from the Ag NPS Grant Round Savings Accounts to District Checking to cover the cost of personnel time; so moved by B. Hammond seconded by T. Caprilla; carried.

L. Gerstenslager stated that an interim report has been done and that Round 15 is not concluded, Rounds 16, 17BB, 17PB are concluded. L. Gerstenslager further explained that no transfers for personnel time have been made since May of 2013.

A MOTION was made to approve the 2012/2013 FLOWPA to date expenses of \$30,229.50 by T. Caprilla seconded by B. Hammond; carried.

A MOTION was made to approve a transfer of the 2012/2013 advance funds of \$28,697.50 from the FLOWPA 12/13 Savings Account and the accrued interest to the District Checking for reimbursement of expenses and to close the savings account by B. Hammond seconded by T. Caprilla; carried.

A MOTION was made to approve the 2013/2014 FLOWPA to date expenses of \$33,108.92 by B. Hammond seconded by T. Caprilla; carried.

A MOTION was made to approve a transfer from the 2013/2014 FLOWPA Savings Account to the District Checking for the Amount of \$33,108.92 for expenses to date by T. Caprilla seconded by B. Hammond; carried.

SWCD Operational Business: Lindsey Gerstenslager

A MOTION was made to approve the recommended resolution for the Assemblyman Oak's Member item money in support of water quality for \$15,000.00 by T. Caprilla seconded by B. Hammond; carried.

A MOTION was made to host a holiday party for District Staff at Docker's Oak Park Marina on Monday December 8, 2014 by B. Hammond seconded by T. Caprilla; carried.

A MOTION was made to approve the Maxwell Creek Project as designed for the Performance Part C Project for 2014 by B. Hammond seconded by T. Caprilla; carried.

L. Gerstenslager explained that this is an access point for the Harvester and also will be used for the public as well. L. Gerstenslager explained to the Board that most of the funding will come from Part C as this funding is anticipated to be between \$10,000 and \$14,000 the rest will be from FLOWPA monies that have been dedicated to this project. L. Gerstenslager stated that Decker's was the low bidder on the quotes and that S. DeRue oversaw this process. The Town of Sodus has given approval for project however NYS Parks and Recreation has to give their approval as this is part of Beechwood Park; and the district is waiting on this approval.

T. Caprilla inquired as to the depth of Maxwell Creek and the Depth of our Harvesters. L. Gerstenslager stated that the depth is 5-6 feet and our cutters can go down to approximately 5 feet. T. Caprilla inquired if the district would ever consider harvesting on the Clyde River. L. Gerstenslager stated the R. Thorn often canoe's there and she would have to do an analysis as to what species is growing.

Report from FSA

No Report

Other Business:

L. Gerstenslager spoke about the annual trip Board member B. VanLare made on behalf of the District to the NACD Annual Conference and the Knowledge that is gained from these trips; she proposes writing for a Frank Bratt scholarship to partially fund this trip as well as approving payment for a portion.

A MOTION was made to approve payment for the NACD trip in the amount not to exceed \$500 on behalf of the Wayne SWCD Board of Director Bob VanLare to attend the NACD National Conference by B. Hammond seconded by T. Caprilla; carried.

Approved Minutes for October 29, 2014 Board of Directors Meeting -

A MOTION was made to update the Ontario Wayne Co-operative Working agreement by B. Hammond seconded by T. Caprilla; carried.

Report from SWCC Victor

V. DiGiacomo talked with the Board about the review process that is currently underway for Ag Non Point Source Grants and utilizing the District's and/or Landowners as Contractors and how this works in with the NYS Procurement Process. V. DiGiacomo also spoke about Grants Gateway and the trouble other SWCD are having and the hopes of having the problems addressed at the state level.

Next Board Meeting is scheduled for November 26, 2014 at 9 am at the SWCD Conference Room.

Motion to Adjourn at 12:00 pm by B. Hammond.