

**Minutes Of The Wayne County Soil & Water
Conservation District Board Of Directors**

**Regular Meeting – October 15, 2015
SWCD Office, Lyons, NY, 14489**

Directors:

Bob VanLare
Steve Olson
Mark Humbert
Bill Hammond

Staff:

Lindsey Gerstenslager
Cathy Comfort

Absent:

Steve LeRoy

Guests:

Pat VanLare

Call to order by Board Chair B. Hammond 8:03 am

Approval of the Agenda

Additional topics added under new business, L. Gerstenslager added items i. Henretty Farm Project – Black Brook; j. GLBP Service Agreement and an amendment to item d. under new business, a change in location from Auburn to Liverpool.

Acknowledgement of Guests

Welcome Pat.

Operational Finance Business

A MOTION was made to approve the minutes of the September 16, 2015 meeting by M. Humbert seconded by B VanLare; carried.

A MOTION was made to approve the October 2015 Treasurer’s report by B. VanLare seconded by B. Hammond; carried.

A MOTION was made to approve the bill’s to be paid for October 2015 by M. Humbert seconded by S. Olson; carried.

A MOTION to approve payment of Ag NPS projects for Hidden Canyon Farms as part of the Round 17 Black Brook Contract in the amount of \$4,733.70 by B. VanLare seconded by B. Hammond, 3 for, 1 abstention; carried.

S. Olson wanted to make note that because of this project he has happy cows.

A MOTION to approve payment of Ag NPS projects for Gala Rose Farms as part of the Round 17 Black Brook Contract in the amount of \$31,900.00 by B. Hammond seconded by S. Olson; carried.

Report from Staff-None this month

Old Business

- Tabled until November: Staff Incentive: Internship Supervisor Stipend Discussion
- Grant Contract updates – Overview Summary was reviewed with the Board

From that discussion, B. Hammond inquired if we have enough staff to complete this work efficiently and timely. Leading into the next discussion about the staffing considerations.

- Conservation District Field Manager Position Description – reviewed and staffing issues were discussed for further consideration in accordance with the County Budget Cycle/season.

A MOTION to approve Conservation District Field Manager’s position as recommended by Wayne County Human Resources by B. VanLare seconded by S. Olson; carried.

New Business

- Staff Performance Reviews – Overview of Timeline (in packet) – L. Gerstenslager noted a change in dates on the timeline.
- Part B 2016 Project – review at the staff meeting on October 1, 2015, a few staff members nominated the Canandaigua Outlet for maintenance because of the blockages and the streambank issues that could potentially affect three farms and several other landowners including septic and well systems.

A MOTION to approve submission of the 2016 Part B project to be Canandaigua Outlet Erosion Control Project and Stream Maintenance for several impassible blockages that are affecting three farms in Wayne County with AEM participation and farmer cost share by M. Humbert seconded by B. VanLare; carried.

- FLOWPA 15/16 Contract Review – will be emailed once it is complete
- FLOWPA Annual Meeting – October 22, 2015 in Liverpool at Onondaga SWCD (Guest Speaker Don Zelazney, NYS DEC Division of Water, Lake Ontario.
- NYACD Meeting – Proposed Resolutions from Wayne SWCD
 - DEC Fines for Ag violations to return to conservation programs – resolution was read and is attached.

A MOTION to resolve: DEC Fines Resolution as presented by B. Hammond seconded by S. Olson; carried.

- Ag Tax incentives be created for WQ improvement practices along streams - resolution was read and is attached.

A MOTION to resolve: Land Assessment for Water Quality by S. Olson seconded by M. Humbert; carried.

A MOTION to approve travel for Bob VanLare (Whole Meeting) and Lindsey Gerstenslager (Wednesday) for the NYACD Meeting October 20th – October 22nd, 2015 for the total amount of \$675.00 by B. Hammond seconded by S. Olson.

S. Olson indicated if it rains next week, he would be interested in attending to hear how the resolutions proposed are received. L. Gerstenslager said if it was raining she would pick him up.

- November State Wide Manager’s Meeting – Greek Peak – Possibly B. VanLare will be able to attend on Tuesday if an Envirothon meeting isn’t scheduled. S. Olson indicated that he would be willing to go.
- Computer Procurement

A MOTION to approve quote by County IT for the amount of \$5,231.02 for purchase of hardware to replace 7 desktop stations and 1 laptop and for an estimated cost of \$4,862.00 but not to exceed \$5,200.00 for a total cost of \$10,431.02 plus IT technical support for installation and maintenance of

server to be paid out of the Equipment Line of \$12,000.00 that was encumbered for computer replacement in 2014 budget.

- No Till Drill – Drafting Agreement (in review by County Attorney)- L. Gerstenslager indicated the County Asst. Attorney had reviewed it and made suggestion. R. Thorn and L. Gerstenslager will update the contracting agreement and send it out for the Board to review for discussion at the November Board Meeting.
- Ag NPS Project – Henretty Farm Project – discussion about the BMPs to be installed and contractor considerations.
- Great Lakes Basin Project – Port Bay Watershed – Service Agreement with FLOWPA for work.

A MOTION to enter into an agreement with FLOWPA to provide services as indicated in the grant application and budget narrative for the Port Bay East Barrier Bar Project and to offer Soil Health protection for the near tributary Farm Lands by M. Humbert seconded by B. Hammond; carried.

Report from SWCC – AEA Victor DiGiacomo

Written report included.

Report from NRCS-Bill Jones

Written report included.

Other Business

None

Next Board Meeting is scheduled for November 12, 2015, at 8 am at the SWCD Conference Room.

A MOTION was made to adjourn at 10:45 am by M. Humbert seconded by S. Olson; carried.